

University of Toronto Students' Union

**Local 98, Canadian Federation of
Students**

Board of Directors Package 6

**October 30, 2013 | 15:00 |
Hart House Bickerseth
Room**

RULES OF ORDER AT A GLANCE

To Do This:	You Say This:	May You Interrupt the Speaker?	Must You be Seconded?	Is the Motion Debatable?	Is the Motion Amendable?	What Majority is Required?
Object to incorrect procedure being used	Point of order	Yes	No	No	No	No vote taken, chair rules
Seek clarification from the previous speaker	Point of information	Yes, if urgent	No	No	No	No vote taken, chair rules
Object to something which prevents your continued participation (eg. excessive noise)	Point of personal privilege.	Yes	No	No	No	No vote taken, chair rules
Object to a motion being considered	I object to consideration of this motion.	Yes	No	No	No	2/3 Majority
Consider something out of its scheduled order	I move the agenda be amended in order to deal with the following item...	No	Yes	No	No	2/3 Majority
Overturn the ruling of the chair	I challenge the chair on...	Yes	Yes	Yes	No	Majority
Change a motion	I move that the motion be amended to read...	No	Yes	Yes	Yes	Majority
Have a motion studied more before voting on it	I move that the motion be referred to...	No	Yes	Yes	Yes	Majority
Postpone further discussion on a motion until later in the meeting	I move that the motion be tabled until...	No	Yes	Only to time	Yes	Majority
Postpone consideration of a motion until a future meeting	I move that the motion be postponed until...	No	Yes	Only to time	Yes	Majority
Raise a matter previously tabled	I move that motion...be lifted from the table.	No	Yes	No	No	Majority
Reconsider a motion already voted on earlier in the meeting	I move that motion...be reconsidered.	Yes	Yes	Yes (if original motion was)	No	Majority
End debate on a motion	I call the question.	No	Yes	No	No	2/3 Majority
Ask that everyone's vote on a particular motion be recorded in the minutes	I call for a roll call vote.	No	No	No	No	No vote required, chair rules
Recess the meeting	I move that the meeting recess until...	No	Yes	Only to time	No	Majority
End the meeting	I move that the meeting adjourn.	No	Yes	No	No	Majority

NCA Credo for Ethical Communication

Approved by the NCA Legislative Council in 1999

Questions of right and wrong arise whenever people communicate. Ethical communication is fundamental to responsible thinking, decision making, and the development of relationships and communities within and across contexts, cultures, channels, and media. Moreover, ethical communication enhances human worth and dignity by fostering truthfulness, fairness, responsibility, personal integrity, and respect for self and others. We believe that unethical communication threatens the quality of all communication and consequently the well-being of individuals and the society in which we live. Therefore we, the members of the National Communication Association, endorse and are committed to practicing the following principles of ethical communication:

- We advocate truthfulness, accuracy, honesty, and reason as essential to the integrity of communication.
- We endorse freedom of expression, diversity of perspective, and tolerance of dissent to achieve the informed and responsible decision making fundamental to a civil society.
- We strive to understand and respect other communicators before evaluating and responding to their messages.
- We promote access to communication resources and opportunities as necessary to fulfill human potential and contribute to the well-being of families, communities, and society.
- We promote communication climates of caring and mutual understanding that respect the unique needs and characteristics of individual communicators.
- We condemn communication that degrades individuals and humanity through distortion, intimidation, coercion, and violence, and through the expression of intolerance and hatred.
- We are committed to the courageous expression of personal convictions in pursuit of fairness and justice.
- We advocate sharing information, opinions, and feelings when facing significant choices while also respecting privacy and confidentiality.
- We accept responsibility for the short- and long-term consequences for our own communication and expect the same of others.

This portion of www.natcom.org is managed by Jennifer Peltak. If you have suggestions or additions, please contact her directly. NCA: 1765 N Street, NW, Washington, D.C. 20036; 202-464-4622; 202-464-4600 (fax)

Source: <http://www.natcom.org/policies/External/EthicalComm.htm> (1/19/2005 8:24:42 PM)

Board of Directors University of Toronto Students' Union 2013 – 2014

Last Name	First Name	Constituency or Position
<input type="checkbox"/> Akhtar	Waiz	University of Toronto Mississauga
<input type="checkbox"/> Arif	Nabil	University of Toronto Mississauga
<input type="checkbox"/> Barberousse	Nia-Imara	Faculty of Music
<input type="checkbox"/> Bastan	Frishta	University of Toronto Mississauga
<input type="checkbox"/> Bollo-Kamara	Yolen	Vice-President Equity
<input type="checkbox"/> Bridge	Vanessa	Faculty of Engineering
<input type="checkbox"/> Brown	Cullen	St. Michael's College
<input type="checkbox"/> Chin	Suyoung Aaron	Faculty of Pharmacy
<input type="checkbox"/> Coleman	Ben	Arts & Science At-Large
<input type="checkbox"/> Crase	Benjamin	Trinity College
<input type="checkbox"/> Durrani	Bilal	St. Michael's College
<input type="checkbox"/> Emadi	Yasmeen	Arts & Science At-Large
<input type="checkbox"/> Gobért	Shak	Victoria College
<input type="checkbox"/> Hamaimou	Fatima Zahra	University of Toronto Mississauga
<input type="checkbox"/> Hashim	Dalia	New College
<input type="checkbox"/> Hossain	Nadiv	University College
<input type="checkbox"/> Jadidzadeh	Eric	Transitional Year Program
<input type="checkbox"/> Khalil	Alexandra	Faculty of Kinesiology and Physical Education
<input type="checkbox"/> Khan	Khalid	New College
<input type="checkbox"/> Khan	Onik	Vice-President Campus Life
<input type="checkbox"/> Khan	Vere-Marie	St. Michael's College
<input type="checkbox"/> Kondan	Silviu	New College
<input type="checkbox"/> Krawczyk	Mateusz	Professional Faculty At-Large
<input type="checkbox"/> Lorn	Katrina	Faculty of Architecture, Landscape and Design
<input type="checkbox"/> Malik	Maaham	University of Toronto Mississauga
<input type="checkbox"/> Petrolo	Josephine	Woodsworth College
<input type="checkbox"/> Phan	Helen	Professional Faculty At-Large
<input type="checkbox"/> Pramanick	Tannishtha	Woodsworth College
<input type="checkbox"/> Quennesville	Aimee	University College
<input type="checkbox"/> Sajjad	Munib	President
<input type="checkbox"/> Sandeela	Muhammad Bilal	University of Toronto Mississauga
<input type="checkbox"/> Scherloski	Lynn	Victoria College
<input type="checkbox"/> So	Agnes	Vice-President University Affairs
<input type="checkbox"/> Ursel	Andrew	Vice-President External
<input type="checkbox"/> Warnica	Will	Innis College
<input type="checkbox"/> Wasserman	Alexander	Faculty of Medicine
<input type="checkbox"/> Wathey	Cameron	Vice-President Internal & Services
<input type="checkbox"/> Yang	ZiJan	Woodsworth College
<input type="checkbox"/> Zang	Ming	University of Toronto Mississauga

AGENDA

Board of Directors Meeting 6 of the University of Toronto Students' Union
Tuesday, October 29, 2013 | 15:00 | Hart House Bickersteth Room

1. CALL TO ORDER

2. APPROVAL OF THE AGENDA

Be it resolved that the agenda for the October 29, 2013 UTSU Board of Directors meeting be approved as presented.

3. EXECUTIVE REPORT

Be it resolved that the UTSU Board of Directors approve the Executive Report as presented at the October 2013 Board meeting. (p. 7)

4. APPROVAL OF MINUTES

Be it resolved that the October 29, 2013 minutes package including the following documents be approved by the UTSU Board of Directors:

- i. Board of Director Minutes, *September 27 (p. 18)*
- ii. Academic & Student Rights Commission Minutes, *September 26 (p. 24)*
- iii. Budget Committee Minutes, *October 16 (p. 28)*
- iv. Clubs Committee Minutes, *October 21, October 25 (p. 32)*
- v. Elections and Referenda Committee, *October 24 (p. 46)*
- vi. Policy and Procedures Committee Minutes, *October 02, October 24 (p. 55)*

5. REPORT FROM CHIEF RETURNING OFFICER 2013 FALL ELECTIONS

Be it resolved that the Chief Returning Officer report be approved as presented. (p.70)

6. RATIFICATION OF ELECTIONS RESULTS

Be it resolved that the UTSU Fall 2103 election results be ratified.

7. CAMPUS LIFE RESIGNATION

8. CAMPUS LIFE APPOINTMENT

9. APPROVAL OF UTSU 2013-2014 OPERATING BUDGET

Be it resolved that the UTSU 2013-2014 Operating Budget be approved as presented. (p.93)

10. ANNUAL GENERAL MEETING

Be it resolved that the Annual General Meeting be held on Wednesday, November 27, 2013.

11. NEXT BOARD OF DIRECTORS' MEETING

12. OTHER BUSINESS

AGENDA

Board of Directors Meeting 6 of the University of Toronto Students' Union
Tuesday, October 29, 2013 | 15:00 | Hart House Bickersteth Room

13. ADJOURNMENT

EXECUTIVE REPORT 2013/2014

OCTOBER 29, 2013 | 15:00 | HART HOUSE BICKERSTETH ROOM



UNIVERSITY OF TORONTO STUDENTS' UNION

LOCAL 98, CANADIAN FEDERATION OF STUDENTS

UTSU.CA | [TWITTER @UTSU98](https://twitter.com/UTSU98) | [FACEBOOK.COM/UTSU98](https://facebook.com/UTSU98)

EXECUTIVE REPORT

Letter from the Executive Committee



This October, the Executive Committee re-formatted the executive report to present to you with what you see here! The same information is still provided, but with a fresh new twist! We hope you like it and would love to hear about any feedback for future executive reports.

Futhermore, we hope that everyone has settled into the new academic school year and coping with midterms well.

Beyond the classroom, make sure you take some time to get involved in your campus community. Join a club, check out your course union, or get involved in your students' union through our open commissions. Whether you're interested in events, academics or activism, we've got a place for you.

Inside this package, you'll find more information about what your students' union executives have

been up to since the last Board of Directors meeting in September. We've been extremely busy working on eXpression Again Oppression (XAO) events, organizing campaigns and advocacy-related work, and attending tons of meetings & committees! We're hoping to keep the ball rolling and have an incredible year!

Feel free to contact us with any upcoming events you would like to know about or an initiative you want us to look into, or if you want to volunteer. We're always looking for an extra hand! Don't forget we are your students' union and we're here for YOU!

All the best,
University of Toronto Students' Union
Executive Committee

UPCOMING UTSU EVENTS

EXPRESSION AGAINST OPPRESSION

eXpression Against Oppression is a series of events that focus on various social justice and equity issues that affect our campus and communities. XAO takes place this semester between October 21 to 30.

VÉNUS NOIRE

The University of Toronto Students' Union and African Students' Association present Vénus Noire (Black Venus). Based on the true story of Saartjie "Sarah" Baartman. Join us for a post-film discussion placing the issues of racism and hypersexualization of black women into a modern context.

date: Tuesday, October 22 | time: 7:30pm | location: Waters Lounge at Woodsworth Residence - 321 Bloor St. West

VISIBILITEA: QUEER WOMEN ON CAMPUS

Join us for a discussion on the visibility of queer women on campus, over tea and a craft workshop. This event is trans-inclusive.

date: Wednesday, October 23 | time: 5-7pm | location: Cumberland House (CIE) Baldwin Room

WEN DO - WOMEN'S SELF-DEFENCE WORKSHOP

date: Monday, October 28 | time: 12-2pm | location: Athletic Centre TBA room

Register at www.utsu.ca/XAO by Wednesday, October 23 to reserve a spot.

MISS REPRESENTATION

How does mainstream media contribute to the underrepresentation of women in positions of power?

date: Tuesday, October 29 | time: 7:30pm | location: Waters Lounge at Woodsworth Residence - 321 Bloor St. West

UNITY THOROUGH DIVERSITYCULTURE SHOW AUDITIONS

date & time: October 26, 2013 9:00am - 12:00pm | location: Innis Town Hall 2 Sussex

How to register: <http://www.formstack.com/forms/?1581023-Z1ys6MZQav>

UTSU'S GOT YOU

Exam destresser, for students studying for their mid-terms. We offer free food and beverages to them at libraries on campus.

date: November 4,5,6,7 | time: 6pm - 11pm | location: Robarts library

UNITY THOROUGH DIVERSITY: CULTURE SHOW

Join us for a night of diversity on campus and celebrate with us.

When: November 14, 2013 | Where: Innis Town Hall 2 Sussex | Time: 7:00pm - 10:30pm

Free for insiderpass holders | \$5.00 + a can donation all proceeds go to Food bank)

MONTERAL READING WEEK TRIP

date: Wed. Feb 19, 2014 to Sat. Feb. 22, 2014

Trip includes:

- Modern, video-equipped highway motor coaches (pick up & drop off 12 Hart House Circle)
- 3 Nights at Downtown Hotel Espresso
- 3 Nightclub events (No cover + Line bypass)
- Skating @ Park Laforntaine (\$7.00 Skate Rental)
- Free Daily Montreal Tours with stops at Schwartz Eatery & Banquise Poutine
- Ski, Snowboard or Tubing at Mont Avil (tubing is \$25.00 extra)
- Optional: Quebec City (extra \$50.00)

Last day to purchase tickets Wednesday February 14, 2014!

EXECUTIVE REPORT

Campaigns, Advocacy & Meetings

GOVERNING COUNCIL MEETINGS

The Governing Council has started its first cycle of the academic school year. Vice-President University Affairs Agnes So has been attending different boards and committees meetings, which includes Committee on Academic Policy & Programs, Planning & Budget Committee, Academic Board and University Affairs Board. The Governing Council is the highest decision-making body in the university that oversees the academic, business and student affairs of the university. It is important to attend these meetings to engage with the process of decision-making within the university and make sure that the UTSU is aware of decisions that will affect members of the Union. For more information, please contact Agnes So, Vice-President University Affairs at vpua@utsu.ca.

OUTREACH

On Tuesday, October 1, Vice-President University Affairs Agnes So, along with Events Coordinator Kate MacMillan, scheduled outreach and tabling at Sidney Smith front patio. Tabling aimed to reach out to members to inform them of different services, events and campaigns that the UTSU has to offer. The outreach also gave out materials that included wall calendars, handbooks and clubs directories; and also encouraged members to get involved with the UTSU. For more information, please contact Agnes So, Vice-President University Affairs at vpua@utsu.ca.

LUNCH N' LEARN: FACULTY OF NURSING

On Wednesday, October 16, Vice-President University Affairs Agnes So, along with Senior UTSU representative Tonia Roman, and Junior UTSU representative April Huang from the Nursing Undergraduate Society co-hosted Lunch N' Learn in Room 208 of the Health Science Building. So gave a presentation about UTSU structure, services, and explained ways that members can get involved with the UTSU. Lunch N' Learn is an event designed to reach out to members at the Professional Faculties to inform them about the UTSU, recognizing that students at these faculties often have different and busy schedules. There will be more Lunch N' Learn sessions happening in other professional faculties this semester. For more information, please contact Agnes So, Vice-President University Affairs at vpua@utsu.ca.

GTA COALITION MEETING

On Thursday, October 3, Vice-President University Affairs Agnes So attended the fourth GTA Coalition meeting of the year. In attendance were representatives from other students' unions from across the GTA, which included Ryerson Students' Union, Association of Part-Time Undergraduate Students, Ontario College of Art and Design Student Union and Student Association of George Brown College. This meeting discussed the outreach plan for the month. Each Local also reported on various outreach related to post-secondary education issues happening on each campus. GTA Coalition meetings allow students' unions from across the GTA to come together to collaborate and discuss initiatives that impact each campus and the broader community. For more information, please contact Agnes So, Vice-President University Affairs at vpua@utsu.ca.

EXECUTIVE REPORT

Campaigns, Advocacy & Meetings

QUEER ORIENTATION

Over the summer, the UTSU worked with a coalition of students, staff and faculty led by the Sexual and Gender Diversity Office to organize the annual Queer Orientation. This year's events were a great success. On Thursday, September 13, the UTSU, in collaboration with LGBTQOUT, hosted a queer services and groups fair as the first event of Queer Orientation. The UTSU also organized a contingent of students to raise money and march in the AIDS Walk for Life, with the UofT team raising over \$700 for the AIDS Committee of Toronto. On Tuesday, September 24, the UTSU hosted Ally Night, a discussion about being an ally in the LGBTQ context. Lastly, the UTSU was involved in organizing Queer Women on Campus, which created an opportunity for LGBTQ women to meet, share experiences, find resources and network. For more information, please contact Vice-President Equity Yolen Bollo-Kamara, at vpequity@utsu.ca.



Ally Night

Join us for a discussion on LGBTQ allyship!

Tuesday, September 24 | 6:00-8:00pm
Hart House South Dining Room

All are welcome! Dinner will be provided for all.

FREE EDUCATION: IS IT POSSIBLE?

DISORIENTATION PANEL DISCUSSION
MONDAY, SEPTEMBER 23, 2013
4:30-6:30PM | OISE ROOM 2211

DISORIENTATION

The UTSU worked with the Ontario Public Interest Group (OPIRG) and a number of other groups to organize disOrientation, an alternative orientation that focuses on engaging students in political, environment and social justice issues. The UTSU organized an event called Free Education: Is It Possible?, a panel discussion that featured Canadian Federation of Students-Ontario Chairperson Alastair Woods and Vice-President Equity Yolen Bollo-Kamara. Attendees had the opportunity to discuss barriers to accessing post-secondary education in Canada and many became interested in getting involved in the Community Action Commission to work with other students around this issue. For more information, please contact Vice-President Equity Yolen Bollo-Kamara, at vpequity@utsu.ca.

EXECUTIVE REPORT

Campaigns, Advocacy & Meetings

UNDERGRADUATE STUDENT SOCIETIES SUMMIT

On Monday, October 7, Vice-President University Affairs Agnes So and Vice-President Equity Yolen Bollo-Kamara attended the Undergraduate Student Societies Summit, organized by the office of the Provost. Participants included representatives from the undergraduate college councils, professional faculty councils, University of Toronto Mississauga Students' Union, Arts and Science Students' Union and the UTSU. Discussion at the meeting was very preliminary, but included a conversation about justification for collecting levied fees as a student society and responsibilities to members. The next meeting will be on Friday, October 25 and will begin with a discussion about the ideal structure of student governance at the University of Toronto. The UTSU holds the position that all stakeholders at the University of Toronto should be represented within this process, including clubs and levy groups, who will be affected by any decisions made but are not able to actually participate in the discussion. However, the UTSU is optimistic that further conversation will allow all groups the opportunity to raise and address concerns, and important projects such as the Student Commons will not be delayed much further. For more information, please contact Vice-President Equity Yolen Bollo-Kamara, at vp-equity@utsu.ca.

HEALTH SUMMIT

On Friday, October 18, the UTSU participated in the Live Well to Learn Well Health Summit organized by Health and Wellness, one of many events occurring in October, which has been deemed as Building On Your Strengths month. The event took place at Hart House and included a variety of workshops, presentations, and "movement breaks." Vice-President Equity Yolen Bollo-Kamara also gave a presentation on accessing funds and resources, in collaboration with representatives from Hart House, and the Faculty of Kinesiology and Physical Education's Student Equity Initiatives Team. For more information, please contact Vice-President Equity Yolen Bollo-Kamara, at vp-equity@utsu.ca.

ACADEMIC & STUDENT RIGHTS COMMISSION MEETING

On Thursday, September 26, the Academic & Student Rights Commission hosted its third meeting at the UTSU office. Vice-President University Affairs Agnes So chaired the meeting. This meeting focused on discussing some ideas of action plans and outreach strategies for various projects and campaigns. Academic & Student Rights Commission meetings are open to all UTSU members. The meeting provides a platform for members to voice their opinions and provide ideas and direction for UTSU campaigns and projects for the year. For more information, please contact Agnes So, Vice-President University Affairs at vpua@utsu.ca.

COMMITTEE ON MENTAL HEALTH

The Committee on Mental Health has been meeting frequently and working on a number of initiatives to promote mental health at the University of Toronto. On Friday, October 11, representatives from the Committee met with Counseling and Psychological Services to discuss the development of a survey to evaluate mental health services and support for students and the impact of certain academic policies on students. Over the next couple months, the Committee will be working on creating and distributing the survey, and writing a report of recommendations, which is to be presented to the recently announced Provostial Committee on Mental Health. The Committee is also working on some other projects, including the mental health resource fair at the 5 Buck Lunch as part of XAO, and various outreach initiatives. For more information, please contact Vice-President Equity Yolen Bollo-Kamara, at vp-equity@utsu.ca.

EXECUTIVE REPORT

Events

POLICY TOWNHALL

The UTSU Policy Townhall was held on Tuesday October 15 by. The townhall was a platform for the UTSU Executives to bring more clarity about the bylaws and policies, as well as an avenue for members to ask questions and raise concerns. There was a conversation about UTSU policies, bylaws and other items from which members wanted feedback by executives. UTSU President Munib Sajjad and Wathey presented the structure and priorities of the Union. They also briefly overviewed UTSU services, commissions and advocacy. Discussed at length were bylaw and policy amendments. After the presentation there was a lengthy discussion among the executives and the audience. Some items discussed were: the difference between a position statement and a policy, implementing a policy on "TurnItIn", how work-study positions can be expanded to student groups, the policy on the Union's gender parity speaking list, and referenda for service groups. The Policy Townhall was held before the motions for the UTSU Annual General Meeting (AGM) were due. Motions for the AGM were due on October 21, 2013 at 23:59. The AGM will be held on November 27 2013, with the time to be determined. For more information about the Policy Townhall, contact Cameron Wathey, Vice-President Internal & Services at vpinternal@utsu.ca.



UNIVERSITY OF TORONTO STUDENTS' UNION
LOCAL 98, CANADIAN FEDERATION OF STUDENTS

NOTICE OF ANNUAL GENERAL MEETING MOTIONS DEADLINE

The University of Toronto Students' Union (UTSU) Annual General Meeting is coming up! Any full-time undergraduate student can submit proposals for consideration, and can attend and vote.

In accordance with UTSU bylaws, the UTSU office must receive all motions for consideration at the general meeting in advance. The deadline for receipt of all campaigns, bylaw and policy proposals is

OCTOBER 21, 2013 AT 11:59 P.M.

PLEASE SEND ALL PROPOSALS OR ANY QUESTIONS TO
VPINTERNAL@UTSU.CA

VISIT US AT WWW.UTSU.CA FACEBOOK.COM/UTSU98 [TWITTER @UTSU98](https://TWITTER.COM/UTSU98)

POLICY TOWNHALL

**EVER WANTED THE POLICIES OF THE UTSU
EXPLAINED TO YOU?**

*Curious about the bylaws and policies that govern your students' union?
Just love policy?*

Come and learn about how the UTSU functions, their policies and how you can shape your union.

OCTOBER 15, 2013 | 7:00 PM - 9:30 PM | CLAUDE T. BISSELL BUILDING ROOM 205

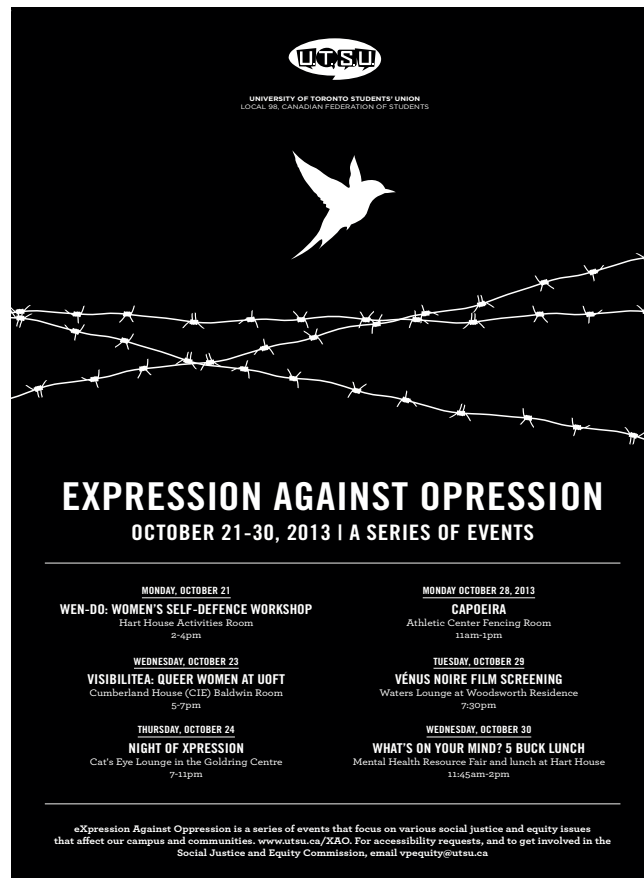
To find UTSU policies and bylaws go to www.utsu.ca/policies

EXECUTIVE REPORT

Events

EXPRESSION AGAINST OPPRESSION

eXpression Against Oppression (XAO) is a series of events organized by the Social Justice and Equity Commission that focuses on various social justice and equity issues that affect our campus and communities. This semester's XAO includes a women's self-defence workshop, capoeira workshop, film screening, coffeehouse night, 5 Buck Lunch and mental health resource fair. The Social Justice and Equity Commission is pleased to have been able to collaborate with many organizations, including the African Students' Association, Brazilian Culture in Canada, LGBTQOUT, the department of Health and Wellness and a number of other groups who are participating in the mental health resource fair. Thank you to all members of the Board and volunteers from the Commission who were involved in the planning and promotion of this event. For more information, please contact Vice-President Equity Yolen Bollo-Kamara, at vpequity@utsu.ca.

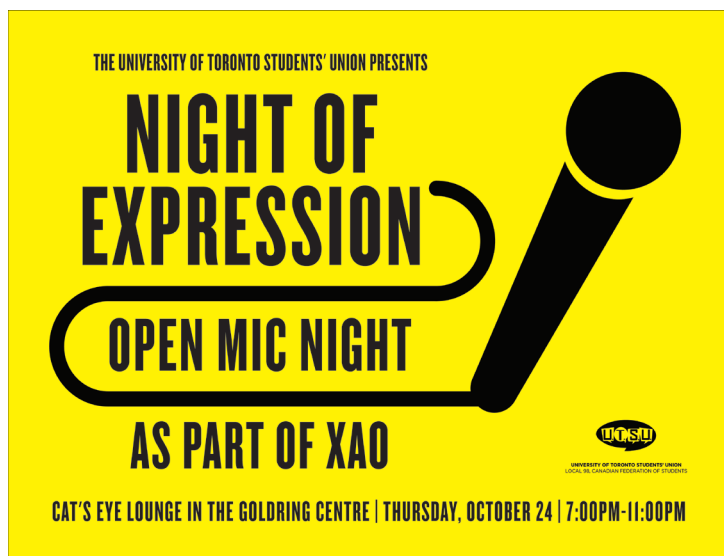


UTSU
UNIVERSITY OF TORONTO STUDENTS' UNION
LOCAL 98, CANADIAN FEDERATION OF STUDENTS

EXPRESSION AGAINST OPRESSION
OCTOBER 21-30, 2013 | A SERIES OF EVENTS

MONDAY, OCTOBER 21	MONDAY, OCTOBER 28, 2013
WEN-DO: WOMEN'S SELF-DEFENCE WORKSHOP Hart House Activities Room 2-4pm	CAPOEIRA Athletic Center Fencing Room 11am-1pm
WEDNESDAY, OCTOBER 23 VISIBILITEA: QUEER WOMEN AT UOFT Cumberland House (CIE) Baldwin Room 5-7pm	TUESDAY, OCTOBER 29 VÉNUS NOIRE FILM SCREENING Waters Lounge at Woodsworth Residence 7:30pm
THURSDAY, OCTOBER 24 NIGHT OF XPRESSION Cat's Eye Lounge in the Goldring Centre 7-11pm	WEDNESDAY, OCTOBER 30 WHAT'S ON YOUR MIND? 5 BUCK LUNCH Mental Health Resource Fair and lunch at Hart House 11:45am-2pm

eXpression Against Oppression is a series of events that focus on various social justice and equity issues that affect our campus and communities. www.utsu.ca/XAO. For accessibility requests, and to get involved in the Social Justice and Equity Commission, email vpequity@utsu.ca.



THE UNIVERSITY OF TORONTO STUDENTS' UNION PRESENTS

**NIGHT OF
EXPRESSION**

OPEN MIC NIGHT

AS PART OF XAO

CAT'S EYE LOUNGE IN THE GOLDRING CENTRE | THURSDAY, OCTOBER 24 | 7:00PM-11:00PM

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LOCAL 98, CANADIAN FEDERATION OF STUDENTS

THE UNIVERSITY OF TORONTO STUDENTS' UNION AND THE LGBTQOUT CENTRE PRESENT

VISIBILITEA: QUEER WOMEN AT UOFT

JOIN US FOR A DISCUSSION ON THE VISIBILITY OF QUEER WOMEN ON CAMPUS, OVER TEA AND A CRAFT WORKSHOP. THIS EVENT IS TRANS-INCLUSIVE.

CUMBERLAND HOUSE (CIE) BALDWIN ROOM | DATE: WEDNESDAY, OCTOBER 23 | TIME: 5-7PM

EXECUTIVE REPORT

Services

TICKET SALES

New tickets, such as Screemers at the CNE, for \$20 (tax included). This is approximately a \$10 discount off the door price for students. Also highlighted this month, and popular among students, is the sale of Halloween Haunt Wonderland tickets. These sell for \$36, tax included.

EQUIPMENT UTILIZATION

The TV screen behind the front desk is now being utilized to highlight UTSU events and for sales prices of popular front desk items in a clear and appealing manner. Also listed are the underutilized online discount codes to make known their existence to students. Research is being done by Vice-President Internal and Services Cameron Wathey in conjunction with the Front Desk staff to find a feasible clear and practical update to the current sales item board.

FOOD BANK

The Food Bank is currently working with the Family Care Office on a Winter Coat, Hat and Mitts drive. The Food Bank will also have an upcoming food and toy drive around mid-November in conjunction with Housing Services. The Food Bank is working with Health Services to encourage students who receive the flu shot to also drop off a non-perishable food item at Health Services. The Food Bank will be at the Varsity Skating event on December 5 between 17:00 -19:00 collecting donations of canned foods and answering any questions about the Food Bank service.

TRANS ID SERVICES

The post-secondary student metropass ID cards will be made on campus on Wednesday October 30, 2013 at the Hart House Reading Room from 10:00 - 16:00. Students are asked to bring their Tcard and \$7.00 cash. For more information, please contact the Services Coordinator at services@utsu.ca. This is the same day as the \$5 lunch so this should drive traffic into the Reading Room.

NEW WEBSITE

The Executives have mentioned previously that they are working on completely re-doing the current Union website. The Union has now taken an other approach and starting fresh on the website. Weekly meetings have occurred and as of right now, staff and executives have been in charge of gathering an abundance of information to be added on the website. The sitemap is secured and our graphic designer is currently investigating a website template.

TICKET INFO: (ALL PRICES INCLUDE TAXES)



BIXI ANNUAL MEMBERSHIP.....	\$85.88
CINEPLEX MOVIE TICKET.....	\$10.25
CINEPLEX NIGHT OUT (COMBO).....	\$32.00
SCREEMERS (AT CNE).....	\$20.00

ONLINE DISCOUNT CODES:

TORONTO FC: UOFT13
CASA LOMA: TOUT
CN TOWER: 81688
UBER TACI APP: FAWAZTO



EXECUTIVE REPORT

Services

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CO-CURRICULAR RECORD

The Union has submitted the forms required by the CCR program to have three of the Union's volunteers' initiatives recognized: ambassador program, income tax program and food bank program. Student Life representatives will be meeting in early December to review the submissions. For more information, please contact the Services Coordinator at services@utsu.ca

AMBASSADOR PROGRAM

The Ambassador program is underway and the Union is dealing with the logistics of the program, adding volunteer experiences. The Union has fifteen students signed up to date. More promotion at the Union's other events will be helpful in the recruitment of students. The goal is to get 50 students involved by the end of the academic year. For more information, please contact the Services Coordinator at services@utsu.ca

GOOD FOOD BOX

The Union has established an additional site at Transitional Year Program, 49 St. George Street for the pick-up of good food boxes. The first pick-up ran smoothly and without issue. December 4, 2013 is the last delivery of 2013. The Union resumes the service in January 2014. For more information, please contact the Services Coordinator at services@utsu.ca of the year. For more information, please contact the Services Coordinator at services@utsu.ca

BOOK EXCHANGE

Nikolaevsky has removed almost all the old book entries from the Book Exchange service, which has been the source of issues for this service in the past. All books on the site will be current as of August 2013 (very shortly).

If there is a willingness to promote this, the Union can re-open the service and have book sales in January. Let the Services Coordinator know your thoughts on this. In past years the Union has facilitated the sale of about 20-30 boxes at this time

OOHLALA TREASURE HUNT GAME

This month the mobile application OOHLALA is launching a treasure hunt! First prize will receive a new iPad. Second prize will receive \$300 towards textbooks. More info provided at a later time on www.utsu.ca.

OTHER

An official clearly labeled Lost and Found box has been established with a log for submitting lost items, and for reporting items lost. This was done in response to many items being left behind at the office by students. Also started is the creation of a Front Desk Assistant Manual for use by current and future Front Desk staff, and general staff and executives for reference and guidance to better serve members.

Blue Crew Volunteer Ambassador program pamphlets are available for pickup by students in response to a strong post-frosh demand on inquiries for how to get more involved with the UTSU.

EXECUTIVE REPORT

Sustainability Report

RECENT EVENTS

On September 24th, the Sustainability Commission co-hosted a gardening day with Dig In Campus Agriculture. All weeds and unproductive plants were pulled from the UTSU Equity Garden, productive plants were harvested, and rye seeds were sewn for the upcoming colder months. The Union is happy with the work that Dig In is doing and are happy to continue the partnership with them.

On September 26th, the Sustainability Commission co-hosted a group bike ride around campus with Bike Chain. Although the turnout was not ideal, it was a beautiful day for a ride and those that joined were grateful and eager to learn more about cycling in the city. The Union will look to promote more events with Bike Chain in the future, especially with the winter cycling season nearing.

On Friday, October 4th, the UTEA held an event with Jane Goodall that the Sustainability Commission was happy to support. The event went spectacularly and left the crowd inspired. The UTEA was appreciative of the help and are looking to co-host an event with the Commission in the near future.

The Sustainability Commission is wrapping up several events as part of its EcoFest. Overall, the week of environmental events is running smoothly and it is gaining a lot of support. In particular, people are learning a lot about sustainability on campus as well as how to change their habits at home in order to help mitigate climate change. A more detailed report on EcoFest will be made for the next board meeting since there are several events still to come.

UPCOMING EVENTS

The Sustainability Commission will continue to organize events for the remainder of the semester. A Fall Sustainability Festival is in the rough planning stages and will be co-hosted by the Sustainability Office and Dig In. The Union hopes to further encourage sustainable practices and increase awareness of sustainable projects on campus.

The Sustainability Commission will also be looking to begin planning a campaign, likely an anti-Styrofoam campaign across campus. Since the weather will soon become unsuitable for outdoor events, the Union will start to shift to more active sustainable actions rather than promotion through events. Ideas will be brainstormed in the next Sustainability Commission meeting.



MINUTES

**University of Toronto
Students' Union**

BOARD OF DIRECTORS

September 27, 2013

MINUTES

Board of Directors Meeting 5 of the University of Toronto Students' Union
Friday, September 27, 2013 | 16:00 | Green Room, University of Toronto Mississauga

IN ATTENDANCE:

Frishta Bastan, University of Toronto Mississauga
Yolen Bollo-Kamara, Vice-President Equity
Vanessa Bridge, Faculty of Engineering
Ben Coleman, Arts & Science at-Large
Yasmeen Emadi, Arts & Science at-Large
Fatima Zahra Hamaimou, University of Toronto Mississauga
Dalia Hashim, New College
Nadiv Hossain, University College
Eric Jadidzadeh, Transitional Year Program
Khalid Khan, New College
Onik Khan, Vice-President Campus Life
Silviu Kondan, New College
Maaham Malik, University of Toronto Mississauga
Tannishtha Pramanick, Woodsworth College
Aimee Quenneville, University College
Munib Sajjad, President
Lynn Scherloski, Victoria College
Agnes So, Vice-President University Affairs
Melissa Theodore, University of Toronto Mississauga Designate
ZiJan Yang, Woodsworth College

BY PROXY:

Will Warnica, Innis College to Munib Sajjad, President
Helen Phan, Faculty of Pharmacy to Agnes So, Vice-President University Affairs
Katrina Lorn, Faculty of Architecture, Landscape and Design to Yolen Bollo-Kamara
Cameron Wathey, Vice-President Internal and Services to Yolen Bolla-Kamara, Vice-President, Equity
Alex Wassarman, Faculty of Medicine to Agnes So, Vice-President University Affairs
Alex Khalil, Faculty of Kinesiology and Physical Education to Munib Sajjad, President
Joesphine Petrolo, Woodsworth to Agnes So, Vice-President University Affairs
Souyoung Aaron Chin, Faculty of Pharmacy to Yolen Bollo-Kamara, Vice-President Equity
Waiz Aktha, University of Toronto Mississauga to Maham Malik, University of Toronto Mississauga
Ming Zang, University of Toronto Mississauga to Melissa Theodore, University of Toronto Mississauga Designate
Nia-Imara Baberousse, Faculty of Music to Onik Khan, Vice-President Campus Life
Muhammad Bilal Sandeela, University of Toronto Mississauga to Maham Malik, University of Toronto Mississauga

1. CALL TO ORDER

Meeting called to order at 16:40.

2. APPROVAL OF THE AGENDA

MOTION

Moved: Hamaimou

Seconded: Emadi

Be it resolved that the agenda for the September 27, 2013 UTSU Board of Directors meeting be approved as presented.

CARRIED

MINUTES

Board of Directors Meeting 5 of the University of Toronto Students' Union
Friday, September 27, 2013 | 16:00 | Green Room, University of Toronto Mississauga

3. EXECUTIVE REPORT

MOTION

Moved: Theodore

Seconded: Yang

Be it resolved that the Executive Report be approved as presented at the September 2013 Board meeting.

DISCUSSION

So, O. Khan, Bollo-Kamara and Sajjad present the executive report.

Coleman asks who is going to the meeting for the Students Societies Summit and asks that everyone go on the provosts website and see what questions are posted on the website.

So states that she will be attending with Bollo-Kamara.

CARRIED

4. SUSTAINABILITY REPORT

MOTION

Moved: Bastan

Seconded: Hashim

Be it resolved that the Sustainability Report be approved as presented at the September 2013 Board meeting.

CARRIED

5. APPROVAL OF MINUTES

MOTION

Moved: Yang

Seconded: Sajjad

Be it resolved that the September 27, 2013 minutes package including the following documents be approved by the UTSU Board of Directors:

- a. Board of Directors (2013 - 2014), *August 21* (pp.17)
- b. Executive Committee, *September 16* (pp. 24)
- c. Social Justice and Equity Commission, *September 18* (pp. 28)
- d. Sustainability Commission, *September 17* (pp. 31)
- e. Professional Faculty Committee, *August 26* (pp. 36)
- f. Organizational Development and Services, *August 30* (pp. 40)
- g. Budget Committee, *August 30* (pp. 44)
- h. Policy & Procedures Committee, *September 18* (pp. 48)
- i. Elections and Referenda Committee, *August 29, September 23* (pp. 51 & 61)

DISCUSSION

Sajjad asks to externalize the minutes from the Elections and Referenda Committee (ERC) meeting.

Coleman asks if that is allowed.

MINUTES

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The Chair explains that amendments cannot be made but discussion is permitted and encouraged.

Sajjad states that everyone should look at the ERC meeting minutes. He highlights that the elections will be online. He asks that everyone look at the minutes to see the new changes to the EPC.

Coleman explains the nomination changes. He states that people should not walk around with laptop and campaign, as it will be unfair. Coleman states that he is not in favor of having voting hours because there are rules to stop people from unfairly campaigning in residence after hours. Coleman also states that he is in opposition to the current proposed hours. He states that some students will only have five hours to vote within the current time.

Quenneville reads a message from Crase, opposing voting hours.

Sajjad states the concerns regarding voting hours. He states that it is a matter of equal opportunity to vote and that commuter students will be disadvantaged. He states that it is simply his own view and directors have the right to decide how they wish to vote.

K. Khan asks if there are rules in place to prevent this disadvantage.

Coleman states that there are rules limiting campaigning within residences or any place with alcohol.

Pramanick asks if the Internet in the residences allow for voting and what the rules are regarding voting in residences.

Bollo-Kamara states that there are problems in the Governing Council elections where candidates did campaign in residence to encourage people to vote. She states that the CRO is not on campus after hours, it will be difficult to control rule violations at those times. She states that if candidates live on residence, then candidates can access a large community of voters at any point unlike people who are commuting from far distances such as Brampton. She states that within the hours, it is simple and easy to vote using any smart device and it will make it fair for students who are traveling and for those who live on residence.

Yang states that this is a completely irrelevant point that to debate. He states that if people want to vote they will vote, if they do not want to, then they will not vote. Whether they have five hours or twenty he states it takes less than a minute to vote.

Quennesville states that it is important to give students more options to vote so students do consider voting.

Coleman states that there are solutions to the problems stated. He states that if there is someone who does go around with a device or watches voters while they cast their votes, anyone can send an email to the CRO regarding this. He states that a message could be added to the voting website. He also asks what is the disincentive to breaking the rules.

Hudson states that for an executive candidate, accumulating 35 demerit points results in disqualification. She states that all the rules are specified on the website.

MINUTES

Board of Directors Meeting 5 of the University of Toronto Students' Union
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Pramanick states that there needs to be an investigation into this. She also states that campaigning with laptops is an anecdotal point and there are no concrete examples. She states it is important to understand what the best voting hours are.

So asks to externalize item 4: Policy Townhall from the Policy & Procedures Committee meeting. She explains that the Townhall is on October 15 and asks everyone to invite their members to attend.

Coleman asks the Townhall will consider election policies.

Sajjad explains that it will.

CARRIED

6. APPROVAL OF CAMPUS LIFE BUDGET PRIORITIES

MOTION

Moved: So

Seconded: K. Khan

Be it resolved that the Campus Life Commission Budget Priorities (2013 - 2014) be approved as presented (pp. 72).

DISCUSSION

O. Khan highlights the budget priorities and the initiatives that the Campus Life Commission wants to take on.

CARRIED

7. FALL BOARD MEETING DATES

Hudson states she will speak for Wathey in the next item.

8. FYI- NEXT BOARD OF DIRECTORS' MEETING

Hudson states Wathey asked her to communicate that there have been complaints about Friday Board meetings. She states that next meetings will be changed to another day of the week. She states that the next board meeting is set for October 29, 2013 from 16:00-18:00.

9. OTHER BUSINESS

Sajjad distributes out the agenda for the Executive Committee Meeting with Vice-Provost Students, Jill Matus and asks that everyone look over the agenda.

Emadi states that the Orientation volunteer appreciation party on September 26, 2013 was a success and about 50 volunteers who helped out came to the party. She also states that there is a Mental Health Committee and directors should join the Facebook page and come to a meeting.

Coleman asks if the board packages will be put up on the website.

MINUTES

Board of Directors Meeting 5 of the University of Toronto Students' Union
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Hudson states that they will be on the website.

Hudson also states that the Bottle Water campaign was successful and President Naylor will erect a plaque next month in commemoration. She further states that the Flat Fee issue will be addressed by the provincial government soon.

10. ADJOURNMENT

MOTION

Moved: Malik Seconded: Quennesville

Meeting adjourns at 17:43pm.

MINUTES

**University of Toronto
Students' Union**

**ACADEMIC & STUDENT
RIGHTS COMMISSION**

September 26, 2013

MINUTES

Academic and Student Rights Commission Meeting 3 of the University of Toronto Students' Union

Thursday, September 26, 2013 | 12:30 | UTSU Office

In Attendance:

Voting Members:

Robert Fan
Onik Khan, Vice-president Campus Life
Silviu Kondan, New College Director
Agnes So, Vice-President University Affairs

Non-Voting Members:

Victor O'Brien
Eric Jo
Rowena Symss

Guest:

Doly Begum, Student Right and Policy Coordinator

1. CALL TO ORDER

This meeting is called to order at 13:39.

2. APPROVAL OF THE AGENDA

MOTION

Moved: So

Seconded: Khan

Be it resolved that the September 26, 2013 Academic and Student Rights Commission meeting agenda be approved as presented.

CARRIED

3. INTRODUCTIONS

Members introduce themselves.

O'Brien asks what the committee is about and the regularity of the meetings.

So responds and explains the purpose and mandate of the Academic and Student Rights Commission.

O'Brien asks if the union has thought about getting a voting member in the Governing Council.

So answers that the UTSU currently does not have any Board members or executives being a voting member in the Governing Council but it can be a suggestion to look into in the future.

Fan states that currently there is no international student seat on the Governing Council.

O'Brien asks if the union has any relationship with the members at the Governing Council.

So answers that there are student governors seating on the Governing Council and the union is communicating with them along with other sister unions.

MINUTES

Academic and Student Rights Commission Meeting 3 of the University of Toronto Students' Union
Thursday, September 26, 2013 | 12:30 | UTSU Office

4. RATIFICATION OF NEW MEMBERS

MOTION

Moved: So Seconded: Fan

Be it resolved that Victor O'Brien, Eric Jo, Silviu Kondan and Rowena Symss be ratified as voting members of the Academic and Student Rights Commission for the 2013-2014 year.

CARRIED

5. DISCUSSION OF COMMISSION PRIORITIES

DISCUSSION

Flat Fees

So explains some background about Flat Fees.

Kondan asks if there is any email address or contact information of Minister Brad Duguid or his office staff to let him know how students feel about flat fees.

So answers yes there is an email address that students can use to contact the Minister and she is planning to create an email template to encourage members to send their views on flat fees to the Minister directly. She further states that people should spread the word about this.

Kondan asks what was the reason behind the implementation of flat fees.

So explains the University's budget and how the flat fee implementation took place. So further states that the Union has released a document about flat fees and everyone in this commission can take a look at this.

Symss states that she is willing to do some Public Relations-related tasks to get the word out regarding flat fees. She further states that working with different colleges would be a great way to communicate to students on this issue.

So states that she agrees with Symss that the UTSU should coordinate this with other colleges and faculties as well.

Kondan asks if members can have graphs to show the difference between flat fees and per course fees.

So answers that a chart is used to compare this difference on the small pamphlet that is currently being produced for flat fees but she can also look into if the UTSU can present it as a graph as well.

Student Rights

O'Brien asks why there is no charter of students' rights. He states that there should be a charter of rights that students can refer back to.

MINUTES

Academic and Student Rights Commission Meeting 3 of the University of Toronto Students' Union

Thursday, September 26, 2013 | 12:30 | UTSU Office

So answers that currently the union has a list of student rights posted on the union's website and also a printed version on a card at the office for students.

O'Brien asks if the union can create a students' charter and look into other universities to see how other institutions formed their student rights.

So states that this is a good idea. She asks O'Brien if he wants to take a lead on this project.

O'Brien answers he would be happy to gather information from the other institutions.

6. OTHER BUSINESS

Kondan states that there should be more than one meeting in a month for the projects that have been discussed.

So states that it can be easily arranged if members in the commission feel the need to have more than one meeting in a month. She further thanks everyone for the good discussion at this meeting.

7. ADJOURNMENT

MOTION

Moved: So

Seconded: Fan

The meeting was adjourned at 14:43.

CARRIED

MINUTES

**University of Toronto
Students' Union**

BUDGET COMMITTEE

October 16, 2013

MINUTES

Budget Committee 3 of the University of Toronto Students' Union
Wednesday, October 16, 2013| 15:00 | University of Toronto Students' Union Office

IN ATTENDANCE:

Cameron J Wathey
Munib Ali Hamidi Sajjad
Zijian Yang
Bilal Sandeela

Staff:

Vita Carlino (Non-voting)
Kate Macmillan (non-voting)

1. CALL TO ORDER

This meeting was called to order at 15:09.

2. APPROVAL OF THE AGENDA

MOTION

Moved: Wathey

Seconded: Yang

Be it resolved that the October 16, 2013 agenda be approved as presented.

CARRIED

3. REVIEW OF THE CAMPUS LIFE COMMISSION BUDGET PROPOSAL

DISCUSSION

Wathey states that we have received the approved budget priorities from the Campus Life Commission and we will have to discuss this here today.

Sandeela states that the preliminary budget does not currently reflect the current proposal.

Carlino and Macmillan enter the meeting at 15:12.

Wathey states that we are assessing the priorities of the budget.

Carlino asks what is the current allocation of clubs funding.

Wathey states the preliminary budget allocations.

Carlino suggests the possible creation of A/V allocation for clubs.

Wathey states we could look into it further.

Wathey states the current process in the UTSU Budget Framework for 2013/2014. He states that we must take a few steps back to Step 4 in the framework to account for the Campus Life Commission Budget Proposal. He further states that in the last budget committee meeting that a portion of funds were re-distributed from the Sustainability Commission and Community Action Commission to the Social Justice and Equity Commission to accommodate the Commission's priorities. Wathey goes into each of the priorities and asks what has been spent already for events so far. He further states that they need to cut \$2500 from the current proposal seeing that the Campus Life Commission is asking for more than they were provided in the preliminary budget.

Macmillan states that she has researched the Culture Show.

Carlino states that funds could be reallocated from Unity Through Diversity to other activities such

MINUTES

Budget Committee 3 of the University of Toronto Students' Union
Wednesday, October 16, 2013| 15:00 | University of Toronto Students' Union Office

as Winter Week of Welcome.

Carlino states that there are no October sessions for UTSU's Got You, therefore the allocation can be reduced.

Sajjad states that the lowest number provided to UTSU's Got You should be \$3500 given the previous costs around UTSUs Got You in the past year.

Wathey asks for further clarification on Unity Through Diversity.

Carlino explains Unity Through Diversity. She states that the UTSU allocated \$50 per club who participates in the food fair with a maximum 30 clubs who participate. She further suggests that cutting down Unity Through Diversity allocation to \$1500.

Wathey states that Go Blues Go can be cut down to \$1500 because it includes Homecoming expenses, which was already.

Carlino states that as of now \$10000 for Winter Week of Welcome activities may not be enough. She further states that the priorities need to be revisited shortly.

Wathey summarizes the budget priorities as discussed.

MOTION

Moved: Sajjad

Seconded: Sandeela

Be it resolved that the Campus Life Commission be allocated \$25,000.

CARRIED

4. RECOMMENDATION OF LARGE ALLOCATIONS

DISCUSSION

Wathey states that after consideration that there should be another increase to long term funding for clubs. He suggests that \$3,000 be re-allocated from vacant Vice-President External position and be given to clubs. He proposes a final amount of \$146,000.

Carlino states that there has been an influx of clubs of who are now eligible to receive long term funding this past year.

Carlino inquires as to what was allocated to Clubs Funding over all in the 2012-2013 year.

Macmillan states that roughly \$200,000 was put into clubs funding.

Wathey suggests that this item be approved as presented and looked into after the long term funding applications are due on October 18, 2013.

MOTION TO AMEND

Moved: Wathey

Seconded: Sandeela

Be it resolved that long term funding be allocated \$146,000.

MINUTES

Budget Committee 3 of the University of Toronto Students' Union

Wednesday, October 16, 2013| 15:00 | University of Toronto Students' Union Office

CARRIED

6. OTHER BUSINESS

Wathey states that next meeting will be scheduled over another doodle poll.

7. ADJOURNMENT

MOTION

Moved: Sandeela

Seconded: Yang

The meeting adjourned at 16:03.

CARRIED

MINUTES

**University of Toronto
Students' Union**

CLUBS COMMITTEE

October 21, 2013

MINUTES

Clubs Committee Meeting 2 of the University of Toronto Students' Union
Monday October 21, 2013 | 12:30 | University of Toronto Students' Union Office

IN ATTENDANCE:

Shafquat Arefeen
Yolen Bollo-Kamara, Vice-President Equity
Vita Carlino (non-voting), Clubs Coordinator
Yasmeen Emadi (12:48), Arts & Science at-large Director
Munib Sajjad, President
Peter Shao (12:48),
Lynn Scherloski (12:42), Victoria College Director
Cameron Wathey, Vice-President Internal & Services

PROXIES:

Munib Sajad, President, to Cameron Wathey
Vice-President Internal and Services
Yolen Bollo-Kamara, Vice-President Equity to Cameron Wathey, Vice-President Internal and Services

1. CALL TO ORDER

The meeting is called to order at 12:35.

2. RECOGNITION REMOVAL: HART HOUSE INVESTMENT CLUB

MOTION

Moved: Scherloski

Seconded: Arefeen

Be it resolved that the UTSU Clubs committee revoke the recognition and subsequent funding Hart House Investment club, as they are not eligible for UTSU recognition.

DISCUSSION

Carlino states that the group was accidentally recognized over the summer, which they should not have been. Hart House clubs are not eligible for UTSU recognition according to the terms of recognition in the UTSU Clubs Policy. They received summer funding, but they are not technically eligible for recognition nor any type of funding. She further states that recognition should be revoked so it does not set a precedent for future Hart House Clubs.

Carlino explains although Hart House groups appear on the Ulife website, they are not classified as "Recognized Campus Groups". For any non-students that are not automatically paying in to Hart House membership, there is a membership fee approximately \$160 per year to participate in their clubs, which is not very accessible, reducing who can participate in the club.

CARRIED

3. SUMMER FUNDING APPEAL: TURKISH ENGINEERING ASSOCIATION

MOTION

Moved: Emadi

Seconded: Arefeen

Be it resolved that the appeal be tabled to later in the meeting, once all other summer funding applications have been reviewed.

MINUTES

Clubs Committee Meeting 2 of the University of Toronto Students' Union
Monday October 21, 2013 | 12:30 | University of Toronto Students' Union Office

DISCUSSION

Carlino states that the group received \$50 in summer funding. Further states that when committee first reviewed the application, it was stated that they are not familiar with the clubs' policy and their application was not too detailed and cannot receive more than \$85.

Arefeen asks what the expenses included.

Carlino states that it was for food, decorations, and a banner to be used throughout the year. The banner was not purchased for this specific event they applied for, therefore not making it an eligible expense for summer funding.

Scherloski asks how much they are eligible for.

Carlino states that they are eligible for \$85 without the banner, \$150 with the banner.

Emadi asks when did they appeal.

Carlino states that immediately after they were notified how much they were funded, they wanted to appeal the decision.

Carlino reminds the committee that there is only \$75 left in the summer funding budget overall.

Kynn asks if their event was successful and how many people attended.

Emadi states that they're upset because they received \$400 in the past.

Arefeen states they want \$35 more dollars.

Wathey states that the budget process undergoes an 8-step process. He describes the nature of budgets and their approval and states that changing the budget would be back-tracking. He states that at this point, at the final point of the budget framework, it would be rather difficult to reconsider the budget, increasing summer funding. He states that clubs that weren't able to receive the amount they expected for the summer funding can be further considered in the long-term funding procedures.

CARRIED

4. SUMMER FUNDING- TABLED APPLICATIONS

4.1 UofT Best Buddies

MOTION

Moved: Emadi

Seconded: Scherloski

Be it resolved that the UofT Best Buddies summer funding application be defeated.

DISCUSSION

Emadi states that the group is requesting funding to send just a few individuals to a conference.

MINUTES

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Carlino suggests that this application be defeated and recommend that group members apply for an individual academic endeavor grant.

CARRIED

4.2 African Students Association

MOTION Moved: Arefeen Seconded: Emadi

Be it resolved that the African Students Association summer funding application be defeated.

DISCUSSION

Carlino states that the application was to fund a summer barbeque. The application was tabled as no membership list was submitted, resulting in the application being incomplete.

Emadi asks if there is a reason for no membership list.

Arefeen states it could be due to a transition in executive members.

Emadi recommends that the committee considers this summer event when reviewing the groups Long Term funding application.

CARRIED

4.3 Undergraduate Engineering Research Day

MOTION Moved: Arefeen Seconded: Emadi

Be it resolved the at the Undergraduate Engineering Research Day summer funding application be defeated.

DISCUSSION

Carlino states that at the previous meeting it was stated by Vice-president Campus Life Onik Khan that the group did not submit a membership list, and that it was unknown how many people attended the event last year.

Carlino states that the group is an event organizing committee. The executive members are listed, but they have 250 event participants. Carlino states that it is up to the committee whether this is sufficient as a membership list, and the group would be at a deficit of \$250 without the summer funding.

Arefeen states that the group is relatively big, but is concerned if it is too engineering-specific and does not appeal to other UTSU members. He states that the event is to present summer research done by students.

Carlino states that after checking her records that the group is not currently recognized. According to the Clubs Policy, to be eligible for summer funding a group must have UTSU recognition for the current and previous year.

Emadi states that the group also received funding from the University.

MINUTES

Clubs Committee Meeting 2 of the University of Toronto Students' Union
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Arefeen states that they did not provide a membership list, they are not recognized and that they may not be accessible to all U of T members.

CARRIED

4.4 UofT Space Design Contest

MOTION

Moved: Scherloski

Seconded: Emadi

Be it resolved that the UofT Space Design Contest summer funding application be defeated.

DISCUSSION

Carlino states that this group did not submit an eligible summer funding request because it requests funding for more than one event. Summer funding is for one event only.

Scherloski asks if we can fund at least one of the events in the application, as it is such a detailed request.

Carlino states that the group has not submitted a long term funding request.

Arefeen states that the group only has one event that occurs during the summer.

Emadi recommends that the application should be considered for long term funding.

Scherloski agrees.

CARRIED

4.5 UofT Physics Rocket and Aeronautics Team

MOTION

Moved: Emadi

Seconded: Arefeen

Be it resolved that the UofT Physics Rocket and Aeronautics Team summer funding application be defeated.

DISCUSSION

Scherloski states that the group only expects three people to attend the event, which is too few.

Emadi suggests that this application be defeated and that the group's members apply for an individual academic endeavor grant.

CARRIED

MINUTES

Clubs Committee Meeting 2 of the University of Toronto Students' Union
Monday October 21, 2013 | 12:30 | University of Toronto Students' Union Office

4.6 Immigrant Support and Awareness

MOTION

Moved: Emadi

Seconded: Wathey

Be it resolved that Immigrant Support and Awareness be allocated \$50 in summer funding.

DISCUSSION

Carlino states that none of their revenue sources are confirmed, and that the budget is showing a surplus.

Scherloski states that the groups events are focused on helping immigrants new to Canada learn to speak English.

Emadi states that the funding will cover workshops, food, activities materials, and that the group is asking for more than half of their expenses.

Wathey states the committee should follow up with them to see whether their Good Ideas Fund request was approved.

CARRIED

4.7 Pakistan Development Fund

MOTION

Moved: Emadi

Seconded: Scherloski

Be it resolved that the Pakistan Development Fund summer funding application be defeated.

DISCUSSION

Carlino states that the application was originally tabled because their budget shows a profit. The event was a fundraiser, and it is unclear as to how much the club donated to charity.

Emadi recommends that the group apply for short term funding for this event, once budget clarifications can be made.

CARRIED

SUMMER FUNDING APPEALS: TURKISH ENGINEERING ASSOCIATION

MOTION

Moved: Emadi

Seconded: Shao

Be it resolved that the Turkish Engineering Association receive an additional \$25 in summer funding.

DISCUSSION

Emadi states that as all tabled summer funding applications have been reviewed, the committee can see what is left in the budget to potentially allocate to this groups appeal.

CARRIED

MINUTES

Clubs Committee Meeting 2 of the University of Toronto Students' Union
Monday October 21, 2013 | 12:30 | University of Toronto Students' Union Office

5. Long Term Funding Applications

Carlino explains the long term funding process.

5.1 Socialist Action UofT Club

MOTION

Moved: Emadi

Seconded: Scherloski

Be it resolved that the UofT Socialist Action Long term funding application be defeated.

DISCUSSION

Carlino states that this groups tends to receive a similar amount of funding each year. Carlino further states that there is no budget statement in this groups application, and that they have not submitted an application for 2013-2014 UTSU recognition.

CARRIED

5.2 African Students' Association

MOTION

Moved: Emadi

Seconded: Scherloski

Be it resolved that the African Students' Association receive \$10,000 in Long Term funding.

DISCUSSION

Carlino states that the group is eligible for up to \$14, 325. They do have a membership list. Their revenue includes tickets sold at events and charge admission to their events. The group is requesting funding to cover expenses associated with UTSU Clubs Fair and Street Fest, Afro Fusion, debate, and a number of other social events.

Scherloski asks what the total budget for long term funding is?

Carlino states that \$143,000 has been approved for long term funding, and that last year this group received \$8,000 in long term funding. She further states that the BBQ for which the group applied for summer funding, is not included in the Long Term funding budget.

Emadi states that this group holds many large events throughout the year, and that she has, attended and enjoyed a number of them. She also states that increasing their funding could encourage them to do even more.

CARRIED

5.3 Silhouettes Dance Company

MOTION

Moved: Scherloski

Seconded: Wathey

Be it resolved that the Silhouettes Dance Company receive \$1500 in long term funding.

MINUTES

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DISCUSSION

Carlino states that the group is eligible for over \$6,000 and is projecting a deficit of over \$3,300.

Scherloski states that the group is requesting \$500 more than they received in funding last year, and that they hold many dance performances as well as social events throughout the year.

CARRIED

5.4 Muslim Students Association

MOTION

Moved: Scherloski

Seconded: Emadi

Be it resolved that the Muslim Students Association receive \$20,000 in long term funding.

DISCUSSION

Carlino states that the group received \$17,500 in long term funding last year. She explains the scale of the club, as well as the many events they put on, the orphan sponsorship program they run, as well as their publication, the Muslim Voice. She also states that the Muslim Students Association received \$250 in summer funding this year.

Wathey states that the application shows many more events and expenses this year, and that the application is much more organized than in previous years.

Scherloski states that not only are there a lot of events that the group hosts throughout the year, but that they also show a rapid growth throughout the years. She recommends that a higher allocation of \$20,000 could help to encourage growth, as well as continue encouraging many different types of students getting involved with the club.

Emadi mentions that although their membership is roughly at 1,500, that they have many more people attending most of their events, whether it is through word of mouth or friends inviting friends.

CARRIED

6. Next Meeting

The next meeting of the UTSU Clubs Committee will be Friday October 25, at 11:00.

7. Adjournment

MOTION

Moved: Scherloski

Seconded: Emadi

The meeting is adjourned at 15:12.

CARRIED

MINUTES

**University of Toronto
Students' Union**

CLUBS COMMITTEE

October 25, 2013

MINUTES

Clubs Committee Meeting 3 of the University of Toronto Students' Union
Friday October 25, 2013 | 11:20 | University of Toronto Students' Union Office

IN ATTENDANCE:

Shafquat Arefeen, Clubs Community Member
Nia Barberousse (1:09), Faculty of Music Director
Yolen Bollo-Kamara, Vice-President Equity
Vita Carlino (non-voting), Clubs and Service Groups Coordinator

Yasmeen Emadi, Arts & Science at-large Director
Peter Shao (11:35), Clubs Community Member
Lynn Scherloski, Victoria College Director

1. CALL TO ORDER

The meeting is called to order at 11:20.

2. Long Term Funding Applications

2.1 Music Animal Charity

MOTION

Moved: Bollo-Kamara

Seconded: Arefeen

Be it resolved that the Music Animal Charity Long term funding application be defeated.

DISCUSSION

Carlino states that the group did not attend training, and did not apply for UTSU recognition. She states that they received \$300 in Start-up Funding last year.

CARRIED

2.2 Engineers Without Borders

MOTION

Moved: Arefeen

Seconded: Emadi

Be it resolved that Engineers Without Borders receive \$700 in Long Term funding.

DISCUSSION

Carlino states that the group has a high eligibility amount, and that they are requesting \$800 to cover the difference in their budget.

Bollo-Kamara reads through the groups revenue sources, which are extensive. She explains the details of the groups projected expenses.

Arefeen states that the group is well established.

Emadi states that the group has a lot of revenue source. Emadi asks the committee whether they should be funded similar to last year, or should there be an increase.

CARRIED

MINUTES

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2.3 Ukrainian Students Association

MOTION

Moved: Emadi

Seconded: Scherloski

Be it resolved that the Ukrainian Students Association receive \$200 in long term funding.

DISCUSSION

Bollo-Kamara states that application has a good amount of detail, and that they have followed the template well. She then reads through the expenses and details of the events to be funded.

Arefeen states that the cost for t-shirts seems very high.

Carlino states that the group was last funded in 2010 and they received \$150. She further states that the group took the time to meet with her for a budget consultation and they were well organized.

Bollo-Kamara states that it's a good application, but notes that many of their expenses seem too high.

CARRIED

2.4 UofT Idear

MOTION

Moved: Bollo-Kamara

Seconded: Emadi

Be it resolved that the UofT Idear application for long term funding be tabled.

DISCUSSION

Carlino states that the group submitted both a Long Term and Start-up Funding application. She further states that they seemed to be confused, and she will follow up with them to see which application they would like the committee to review.

CARRIED

2.5 Nawranj Iranian Association

MOTION

Moved: Bollo-Kamara

Seconded: Emadi

Be it resolved that the Nawranj Iranian Association application be tabled to later in the meeting.

DISCUSSION

Carlino states that the group has not applied for UTSU recognition, or attended training, She states that last year they received \$1500.

CARRIED

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2.6 National Society of Black Engineers

MOTION

Moved: Emadi

Seconded: Arefeen

Be it resolved that the National Society of Black Engineers receive \$2000 in Long Term funding.

DISCUSSION

Carlino states that last year this group only received \$500 despite showing considerable expenses, likely due to the application being the one-hundredth received by the committee last year. She further states that this year their application was the tenth received, and they are trying to receive an increase in their UTSU funding allocation.

Bollo-Kamara reads through their revenue and expenses, highlighting conferences, which are their greatest expenses.

Emadi recommends the committee fund their high school conference and other events, but recommend that members attending the out of town conferences apply for Individual Academic Endeavour Grants.

CARRIED

2.7 Unity at UofT

MOTION

Moved: Bollo-Kamara

Seconded: Emadi

Be it resolved that the Unity at UofT application for Long Term funding should be tabled.

DISCUSSION

Bollo-Kamara states that the group has no sources of revenue, even though their events are similar to last year. She further explains that their application is unclear and confusing. She recommends that the application be tabled, and that the group be allowed to re-submit to the committee to review once they've gone through the rest of the long term funding applications.

CARRIED

2.8 UT Chinese Magazine

MOTION

Moved: Shao

Seconded: Arefeen

Be it resolved that the UT Chinese Magazine application for Long Term funding should be tabled.

DISCUSSION

Carlino states that despite having a budget consultation with the VP Internal and Services Cameron Wathey, the group did not attend a training session, and has not applied for UTSU recognition.

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Shao states that the magazine is printed in China, and they put out a publication bi-weekly.

Bollo-Kamara states the amount of advertising revenue the club gets for each issue of the magazine. She then goes over the expenses not associated with producing the publication.

Emadi states that the clubs events are well received by members, but is concerned about their printing costs.

CARRIED

2.9 Spark Design Club

MOTION

Moved: Emadi

Seconded: Arefeen

Be it resolved that the Spark Design Club receive \$800 in Long Term funding.

DISCUSSION

Bollo-Kamara states that this is a new club, but their membership has grown quickly, and that they are very visible on campus. She further details their revenue and expenses.

Emadi states that they are requesting double what they received last year.

CARRIED

2.10 Ontario Water Works Association

MOTION

Moved: Emadi

Seconded: Barberousse

Be it resolved that the Ontario Water Works Association receive \$200 in Long Term funding.

DISCUSSION

Bollo-Kamara states that the group only shows one revenue source, and reads through their expenses.

Carlino states that the group received \$350 in Long Term funding last year.

Emadi states the group is not showing enough details in their application to receive the same amount as last year.

CARRIED

2.11 Nawranj Iranian Association

MOTION

Moved: Bollo-Kamara

Seconded: Emadi

Be it resolved that the Nawranj Iranian Association be tabled.

MINUTES

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DISCUSSION

Carlino states that perhaps an allocation can be made pending the group attending a training session, and following up with more information.

Bollo-Kamara suggests \$1200 pending training and recognition.

CARRIED

3. Next Meeting

Carlino states that she will follow up via email with the Clubs Committee members to set the next meeting date.

4. Adjournment

MOTION

Moved: Bollo-Kamara

Seconded: Scherloski

The meeting is adjourned at 13:30.

CARRIED

MINUTES

**University of Toronto
Students' Union**

**ELECTIONS & REFERENDA
COMMITTEE**

October 24, 2013

MINUTES

Elections and Referenda Committee Meeting 4 of the University of Toronto Students' Union
Thursday, October 24, 2013 | 12:00 | UTSU Office

IN ATTENDANCE

Yolen Bollo-Kamara, Vice-President Equity
Ben Coleman, Arts & Science At-Large Director
Sandra Hudson, Executive Director (non-voting)
Helen Phan, Professional Faculty At-Large
Director

Munib Sajjad, President
Cameron Wathey, Vice-President Internal &
Services

1. CALL TO ORDER

The meeting is called to order at 12:22.

2. APPEAL 001

Wathey reads the Chief Returning Officer's ruling 006. He states that Pierre Harfouche received 5 demerit points for breaking the rules of Fair Play for harassing another candidate on a Facebook page.

MOTION

Moved: Sajjad

Seconded: Phan

Be it resolved that CRO Ruling 006 be upheld.

DISCUSSION

Sajjad states that Harfouche was adding to the climate and encouraging the harassing atmosphere experienced by another candidate.

Bollo-Kamara states that this case is difficult. She states that another individual who was not Harfouche was certainly harassing the candidate. She states that Harfouche might be encouraging him to continue.

Phan states that this is perhaps why the CRO sent the entire Facebook Page for context. She states that Harfouche agreeing with some of the comments made by another individual may also be harassment.

Wathey states that there is no consequence to the candidate regardless of the decision on the appeal, unless the Committee decides to increase the demerit points given.

Coleman states that harassment isn't the correct portion of the rules of "Fair Play" to be considered. He states that the Committee should instead be considering "Generally Accepted Community Standards". He states that there are a lot of personal attacks based on the candidates' history.

MOTION TO AMEND

Moved: Coleman

Seconded: Sajjad

Be it resolved that CRO Ruling 006 be amended to clarify that Mr. Harfouche has violated the rules of Fair Play as they relate to "Generally Accepted Community Standards".

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Bollo-Kamara states that it would be easier to just overturn the ruling, and that perhaps the overall negative environment should be condemned.

Wathey states that candidates should be more responsible for the actions of their non-arms length parties.

Sajjad states that he disagrees with overturning the ruling. He states that candidates should be aware of the fact that this kind of behavior is inappropriate. He states that he is aware that he was trying to defame the candidate in some way. He states that it should not be condoned. He thinks that the difference between "Community Standards" and "Harassment" are negligible.

Coleman states that candidates have a responsibility to state that the conversation is inappropriate.

Bollo-Kamara states that candidates shouldn't continue to engage in inappropriate conversion.

Coleman states that the demerit points should be allocated as determined by the CRO. He states that others were also engaging in inappropriate behavior.

Be it resolved that the amendment include the following clauses:

Be it further resolved that the demerit points issued be upheld.

Be it further resolved that the ruling written acknowledge that Eric Shum's campaign manager also breached "Generally Accepted Community Standards".

CARRIED

CARRIED

CARRIED

Watney reads the Chief Returning Officer's ruling 008. He states that Pierre Harfouche received 10 demerit points for breaking the rules of unapproved campaign materials with respect to a Facebook post.

Be it resolved that CRO Ruling 008 be upheld.

MINUTES

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DISCUSSION

Coleman states that Mr. Harfouche was clearly campaigning with the language that he used in his Facebook post.

Bollo-Kamara states that he was clearly engaging in negative campaigning and was also referencing himself. She states that regardless of the fact that he states that he was not campaigning, he was.

Coleman states that while he never mentions any candidate's name, he advocates for voting no which is clearly campaigning.

Sajjad states that he agrees to uphold the ruling.

CARRIED

4. REVIEW OF ELECTION PERIOD

Wathey goes over the unofficial results of the Fall Elections.

Hudson states that the period went fairly well. She states that there were some issues to be aware of. She states that some students complained about the use of online voting. She states that they were concerned about the security of their personal information and that they mentioned that they were nervous about voting whatsoever.

Hudson further states that there were significant attempts from the Elections staff to send out a message to the entire membership about the Election. She states that the Simply Voting software has the ability to email all members. She states that the administration prohibited the use of this function. She states that the alternative method of having the administration send out a message was set up, but was not executed in time due to staff illnesses in the Vice-Provost's office and the UTSU office. She states that the administration worked hard to get a message sent during the voting period. She states that a message was sent out at the end of the day on the second day of voting two hours before the polls closed. She states that the administration left out all members registered at the Mississauga campus and PEY members. She states that this is more than 20 per cent of the membership.

Wathey states that some people complained that the elections were not accessible because emails were not sent out. He states that emails could have been sent out if the UTSU were able to use the Simply Voting software effectively. He states that the administration would not let the UTSU use the software to email all members.

Bollo-Kamara states that the Union should follow up with the Privacy Office to find out if there is anything that the UTSU could do to be able to use that functionality in the future.

Coleman asks if the ERC could see what the traffic was to the website after hours, where students were accessing the website from and what search terms they were using.

Hudson states she will ask Simply Voting.

5. ADJOURNMENT

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MOTION

Moved: Bollo-Kamara

Seconded: Sajjad

Be it resolved that the meeting be adjourned.

CARRIED

The meeting adjourns at 14:46.

MINUTES

**University of Toronto
Students' Union**

**POLICY & PROCEDURES
COMMITTEE**

October 2, 2013

MINUTES

Policy and Procedures Committee Meeting 2 of the University of Toronto Students' Union
Wednesday, October 2, 2013 | 13:00 | UTSU Office

IN ATTENDANCE:

Khalid Khan
Mateusz Krawczyk
Cameron Wathey
Munib Sajjad
Maaham Malik (Skype)
Sandra Hudson (non-voting)

1. CALL TO ORDER

The meeting was called to order at 13:10.

2. APPROVAL OF THE AGENDA

MOTION

MOVED: Krawczyk

SECONDED: Khan

Be it resolved that the October 2, 2013 Policy & Procedures Committee be approved as presented.

CARRIED

3. POLICY TOWNHALL STRUCTURE

Wathey explains to Malik the suggested setup for the policy town hall campaigns setups.

Wathey asks Munib to explain to the committee the differences between bylaws and policies.

Sajjad explains the differences between bylaws and policies and the three types of policies of the union as stated under Bylaw IV- Policy of the Union. Sajjad further addresses the three types of policies: procedural policy, operational policy, and issues policy.

Khan asks if there is a change recommended in the AGM does the board has to approve it.

Sajjad states that the general members trump the board and any recommendations become bylaws.

Wathey states that he is open to suggestions for the town hall. He states that the purpose of this meeting is to provide everyone with the opportunity for recommendations. He further states that this meeting should focus on bylaws and then highlight the policies later. He further states that the advertisements for the policy town hall are ready to be distributed. He further states that posters are about to be sent out and the venue has been booked. Wathey says that he will be sending a PDF version of the posters to Malik. Wathey suggests that all members in attendance should agree on a set structure and timeline for this policy town hall.

Sajjad recommends a breakdown, which includes:

1. Introduction of the UTSU
2. Why it exists

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3. Letters patent
4. Brief history

Sajjad recommends the different time frames that have to be allocated to various parts mentioned before.

Malik says that the two and a half hours for the policy town hall may be too long.

Sajjad explains that the presentation introducing the Union's structure should not take more than 40 minutes.

Malik recommends that it be shorter because this is right after frosh week but states it would be useful for upper years students.

Wathey asks if anyone from the committee would take part in the presentations, as that would be incredibly beneficial.

Krawczyk asks what time the town hall is scheduled for on Tuesday, as he might not be available to make the introductory part of the program.

Khan also explains his previous academic commitments.

Krawczyk recommends that it start at 8:00 pm as opposed to 7:30 pm.

Sajjad explains that open floor meetings, such as these, are long and having a 1 hour time slot might be too short as was seen in the previous AGMs from last year. Sajjad further states that if there is a 30 to 40 minute presentation then people should at least have an hour and half to express their opinions and suggestions.

Khan suggests that the Board of Directors should make sure respective students from their colleges are made aware of this town hall so their thoughts can be heard, considered, and brought forward.

Malik asks if there is a Facebook event for the town hall.

Krawczyk recommends that this should be done for easy access and to get an idea of how many people are tentatively attending the town hall.

Sajjad explains that policies should be made known that they are available online. He further states that they are on the union's website and it should also be publicized when promoting this event. Sajjad added that the committee makes sure that Facebook Timeline photos should be up and posters are circulated everywhere.

Krawczyk says that it should also be made sure that the clubs are made aware about the event and the stakes about how much they are affected by this.

Sajjad agrees and states that there should be postings at the Sussex clubhouse.

Wathey recommends another rundown of the planning of the event.

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Sajjad explains the suggested structure for the town hall. He further states that the introduction should take no more than 30 minutes. He further states that the floor should be then left open for questions regarding any of the bylaws.

Krawczyk recommends that there should be a short intro to each of these policies.

Wathey asks Sajjad if this agenda can be put online.

Sajad agrees. Sajjad further suggests that two and a half hours should be good time for the meeting.

Malik suggests that the Facebook event should appeal to the people attending about the running of the meeting so people can do some pre-event preparation.

Wathey responds that this town hall is the preparation for the general members prior to the Annual General Meeting, which will be held on November 27.

Krawczyk states that there should be a brief description along with links for the document for the policies on the Facebook event.

Wathey talks about the promotion for the town hall. He states that he will send personal emails to the board and asks the directors to convey to their respective faculties and colleges. Wathey further asks if everyone agrees with the posters.

Krawczyk recommends some changes to the posters including a new catch phrase.

Malik recommends that the clubs should post the link for this event

5. OTHER BUSINESS

Wathey explains that there should be another meeting before the policy town hall.

6. NEXT MEETING

Be it resolved that the next meeting be scheduled at another time.

7. ADJOURNMENT

MOTION

MOVED: Krawczyk

SECONDED: Khan

The meeting adjourns at 13:56.

MINUTES

**University of Toronto
Students' Union**

**POLICY & PROCEDURES
COMMITTEE**

October 23, 2013

MINUTES

Policy and Procedures Committee 3 of the University of Toronto Students' Union
Thursday, October 24, 2013 | 9:00 | University of Toronto Students' Union Office

IN ATTENDANCE

Khalid Khan, New College Director
Maaham Malik, UTM Director (via Skype)
Melissa Theodore, UTMSU Designate (via Skype)
Munib Sajjad, President
Cameron Wathey, Vice-President Internal & Services

PROXIES

Khalid Khan, New College Director to Munib Sajjad, President

NON-VOTING

Sandra Hudson, Executive Director

1. CALL TO ORDER

The meeting is called to order at 9:37.

2. APPROVAL OF THE AGENDA

MOTION

Moved: Khan

Seconded: Theodore

Be it resolved that the agenda for the Thursday, October 23, 2013 Policy and Procedures Committee be approved as presented.

CARRIED

3. CANADA CORPORATIONS ACT REQUIREMENTS

MOTION

Moved: Wathey

Seconded: Sajjad

Be it resolved that the following be referred to the Annual General Meeting as moved by Wathey:

Whereas the University of Toronto Students' Union is incorporated under the Canada Corporations Act; and

Whereas the Government of Canada is in the midst of transitioning organizations like the University of Toronto Students' Union to the new Canada Not-for-Profit Corporations Act (CNCA); and

Whereas to ensure compliance with the CNCA, union bylaws must be updated; and

Whereas the UTSU sought legal advice with respect to necessary Bylaw amendments to comply with the CNCA; and

Whereas the following constitutes the sum of the legal advice received with respect to necessary Bylaw amendments to comply with the CNCA; therefore,

Be It Resolved That Bylaw III.1.i preamble be amended to read:

"The Annual General meeting of the Union shall be held in the Fall session of each year as set by a majority vote of a Board meeting. The meeting shall be held within 15 months of the previous Annual General Meeting and no later than six (6) months after each fiscal year end. The

AGENDA

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meeting shall discuss the requirements set out and described in the Act and shall include the following:"

Be It Further Resolved That Bylaw III.iii be amended to read:

"Notice shall be provided to members twenty-one (21) days prior to the meeting in a campus publication, on the Union website, and via an email sent to the entirety of the membership. The agenda, a summary of financial position and details of how to vote by proxy shall be published in conjunction with the notice. Financial statements and items pertaining to the agenda will be available at the Union offices and website."

Be It Further Resolved That Bylaw III.4.a be amended to read:

"4. Absentee Voting

- a. No person shall act for an absent director at a meeting of directors.
- b. Directors may participate and cast votes at meetings of the Board of Directors electronically."

Be It Further Resolved That Bylaw X.1 preamble be amended to read:

"A Division I or Division II Director of the Union, as determined by a simple majority vote of the Board, shall be deemed to have delivered their resignation if the Director, subsequent to September 1 of any academic year:"

Be It Further Resolved That Bylaw II.3.b be amended to read:

"A referendum conducted by the Board in the Constituency represented by the Director; such a referendum shall follow upon a simple majority of the Board vote on the resolution."

DISCUSSION

Wathey states that he is concerned about the proxy provisions because many Board of Directors cannot always make it to meetings. He states that he is nervous that this will disenfranchise people. He states that the Union should perhaps put a timeline on it.

Theodore asks what it means to cast votes electronically.

Hudson states that it is up to the Committee to decide.

Sajjad states that he would prefer to keep the electronic provision broad for now.

MOTION TO DIVIDE

Moved: Sajjad

Seconded: Khan

Be it resolved that the following clause be divided from the motion:

Be It Further Resolved That Bylaw III.4.a be amended to read:

"4. Absentee Voting

- a. No person shall act for an absent director at a meeting of directors.

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- b. Directors may participate and cast votes at meetings of the Board of Directors electronically."

CARRIED

MOTION

Moved: Wathey

Seconded: Sajjad

Be it resolved that the following be referred to the Annual General Meeting as moved by Wathey:

Be It Resolved That Bylaw III.1.i preamble be amended to read:

"The Annual General meeting of the Union shall be held in the Fall session of each year as set by a majority vote of a Board meeting. The meeting shall be held within 15 months of the previous Annual General Meeting and no later than six (6) months after each fiscal year end. The meeting shall discuss the requirements set out and described in the Act and shall include the following:"

Be It Further Resolved That Bylaw III.iii be amended to read:

"Notice shall be provided to members twenty-one (21) days prior to the meeting in a campus publication, on the Union website, and via an email sent to the entirety of the membership. The agenda, a summary of financial position and details of how to vote by proxy shall be published in conjunction with the notice. Financial statements and items pertaining to the agenda will be available at the Union offices and website."

Be It Further Resolved That Bylaw X.1 preamble be amended to read:

"A Division I or Division II Director of the Union, as determined by a simple majority vote of the Board, shall be deemed to have delivered their resignation if the Director, subsequent to September 1 of any academic year:"

Be It Further Resolved That Bylaw II.3.b be amended to read:

"A referendum conducted by the Board in the Constituency represented by the Director; such a referendum shall follow upon a simple majority of the Board vote on the resolution."

CARRIED

MOTION

Moved: Wathey

Seconded: Sajjad

Be it resolved that the following be referred to the Annual General Meeting as moved by Wathey:

Be It Resolved That Bylaw III.4.a be amended to read:

"4. Absentee Voting

- a. No person shall act for an absent director at a meeting of directors.
- b. Directors may participate and cast votes at meetings of the Board of Directors electronically."

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MOTION TO AMEND

Moved: Sajjad

Seconded: Theodore

Be it resolved that the following clause be added to the motion:

Be it resolved that this provision take place on May 1, 2014.

DISCUSSION

Wathey states that it might be easier to start this with a new board, where the proper infrastructure can be contemplated.

Sajjad states that this makes more sense.

Wathey states that a new policy should be made encouraging Directors to ensure they participate electronically if they must be absent.

CARRIED

CARRIED

4. MOTION TO ENDORSE THE RAISE THE MINIMUM WAGE CAMPAIGN

MOTION TO REFER

Moved: Sajjad

Seconded: Khan

Be it resolved that the following be referred to the Annual General Meeting as moved by Sajjad:

Whereas the minimum wage in Ontario has not increased in the past three years and remains at \$10.25 hourly; and

Whereas many young workers and students are finding it insufficient to work only one part-time job to help pay for the cost of post secondary education;

Whereas the cost of living in the Greater Toronto Area has risen significantly over the past few years;

Whereas the statistically, students working more than one job and working full-time hours would still be considered living under the poverty line;

Whereas an hourly wage of \$14 would represent an annual income just ten per cent above the poverty line;

Whereas in the 1980s, students were able to pay off the entirety of their tuition fees by working at minimum wage in the summer, a reality that is impossible now; and

Whereas while costs of goods and services have inflated over the years and minimum wage has not increased at the same rate; and

Whereas tuition fees have increased at a rate of at least triple the rate of inflation; therefore,

Be it resolved that the 'Raise the Minimum Wage' Campaign be endorsed; and

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Be it further resolved that the UTSU participate in coalitions and work with community organizations and labour unions to bring greater awareness and education to the UofT community and the province.

CARRIED

5. MOTION TO INVESTIGATE THE BOARD & COMMISSION STRUCTURE

MOTION TO REFER

Moved: Sajjad

Seconded: Khan

Be it resolved that the following be referred to the Annual General Meeting as moved by Sajjad:

Whereas the University of Toronto Students Union has grown to be one of the largest student unions' in the country with a strong and diverse membership;

Whereas the UTSU represents students that are commuters, on-campus residents, international students, students from marginalized communities and students that study in second-entry programs and students at different campuses;

Whereas there has been interest from students to see other types of board structures implemented at the UTSU;

Be it resolved that different board and commission structures and policies be investigated; and

Be it further resolved that these board structures be considered for implementation at the UTSU; and

Be it further resolved that the membership be encouraged to contribute different ideas; and

Be it further resolved that there be a report on the investigation given to the Board of Directors by April 30, 2014 and that such a report be posted on the union website.

CARRIED

6. MOTION TO WRITE AN ONLINE FORM TO REPORT ISSUES & CONCERNS

MOTION TO REFER

Moved: Sajjad

Seconded: Khan

Be it resolved that the following be referred to the Annual General Meeting as moved by member Ryan Lamers:

Be it resolved that an online form be added to the website that students can use as their main tool for reporting any concerns or issues to the union and that this form is made accessible no later than the end of the fall semester.

CARRIED

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7. MOTION TO ELIMINATE THE GENDER PARITY SPEAKING LIST

MOTION TO REFER

Moved: Wathey

Seconded: Theodore

Be it resolved that the following be considered as suggested by member Jeffrey Schulman:

Whereas the UTSU policy manual requires a gender parity speaking list

Whereas this speaking list prioritizes gender equality above other sorts of equity

Whereas the UTSU mission statement resolves "To safeguard the individual rights of the student, regardless of race, colour, age, mental or physical ability, sex, sexual orientation, gender identity, creed, religion, personal or political beliefs, nationality, geographic or ethnic orientation, citizenship, class ancestry or status, including but not limited to marital, socio-economic, First Nations, Inuit or Metis"

Whereas dividing time equally among all these parties would be an excessive administrative burden

And whereas the UTSU membership is capable of dividing time in a farvan equitable manner in an *ad hoc* basis

Be it resolved that the Gender Parity Speaking List, adopted December 3 2009, cease to be UTSU operational policy.

DISCUSSION

Wathey states that men often speak more than women at meetings and that this has been implemented for an equitable reason.

Theodore states that the motion states that gender parity is an "administrative burden". She states that it is not.

Wathey states that this is not an administrative burden in any way. He states that this allows the votes to be heard.

Theodore states that there is a problem with gender parity speakers lists because they aren't perfect. But that does not mean that the UTSU should do away with it. The UTSU could try to come up with better systems, but it is not bothersome to try to be equitable.

DEFEATED

Khan leaves the room at 10:09. Khan proxies to Sajjad.

Mahaam Malik joins electronically at 10:14.

8. MOTION TO SHAPE OPINION OF THE UNION AT THE STUDENT SOCIETY SUMMIT

MOTION TO REFER

Moved: Wathey

Seconded: Theodore

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Be it resolved that the following be referred to the Annual General Meeting as moved by member Pierre Harfouche:

WHEREAS the University of Toronto is hosting a Student Society Summit to invite student leaders from across recognized undergraduate student societies to consider the following:

"In a Policy environment in which there are currently four representative student governments (UTSU, SCSU, GSU, APUS) recognized by Governing Council and supported by mandatory fee deductions from students in the relevant constituencies, how can the sometimes distinct interests of divisional societies be supported and respected in a democratic manner? What are the implications of these answers on the evolution of the democratic structures of the student governments or on fee support for the activities of the divisional societies?"

WHEREAS the UTSU membership would like the opportunity to shape the opinion of the Union at the Student Summit; and

WHEREAS it falls within the purview of the AGM for members to direct and make statements on the Union's position on certain topics; and

WHEREAS, in similar fashion to proactive statements made on unpaid internships and Idle No More at the 2012-2013 SGM (Part I), the membership would like the Union to submit a letter to the summit to clarify its position on the Student Summit;

BE IT FURTHER RESOLVED THAT the membership of the UTSU endorses the letter (attached) written by the Engineering Society, the Trinity College Meeting and Victoria Student's Administrative Council submitted to the October 7 Student Summit

BE IT FURTHER RESOLVED THAT the UTSU officially support the position of EngSoc, TCM, and VUSAC (ex- officios) at the Student Society Summit with regards to fee diversion;

BE IT FURTHER RESOLVED THAT in similar fashion to the Online Voting Campaign in 2013, that the membership strongly recommends that the UTSU Board alters its governing documents to fall in line with the democratic will of the membership to enable fee diversion

BE IT FURTHER RESOLVED THAT the membership instructs the executive to write a letter supporting the position of these groups;

BE IT FURTHER RESOLVED THAT the membership instructs the Union's representatives at the Summit to take this position when speaking at the summit;

DISCUSSION

Sajjad states that this motion is out of order. He states that it attempts to circumvent the bylaw process, and give a directive that the Executive and representatives of the Board take a position against the Bylaws. He states that the Bylaws are a higher authority than directives.

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Wathey states that this is attempting to do away with the Bylaws. He states that this is tantamount to a club serving a motion to have union representatives support all available club funding being allocated to that one specific club, even though that is against the Bylaws. A motion cannot force representatives to act in contravention of the Bylaws. He states that this is an attempt to circumvent the democratic procedures already in place.

MOTION RULED OUT OF ORDER

9. MOTION TO ELECT REPRESENTATIVES TO THE STUDENT SOCIETY SUMMIT

MOTION TO REFER

Moved: Wathey

Seconded: Sajjad

Be it resolved that the following be referred to the Annual General Meeting as moved by member Pierre Harfouche:

WHEREAS as of October 21st, the UTSU Membership or Board of Directors has not yet directed the Union to send representatives to the Student Society Summit.

WHEREAS, as a result, the UTSU executives have nominated two members of the executive at their discretion

WHEREAS, for the advancement of the democratic will of Union members, it would be advisable for the Membership to appoint two (2) members to speak on behalf of all members of the UTSU at the summit; and

WHEREAS the current process to appoint these members has not been formalized, the membership can choose to appoint individuals to speak on its behalf; and

WHEREAS the only requirement by the University is that "each of the following societies (UTSU and all the divisional/collegiate societies represented by UTSU) is invited to name up to two members to the Summit"; and

WHEREAS, there is no UTSU bylaw of policy which governs appointments to events or University Affairs and appointment can therefore fall within the scope of the Annual General Meeting;

BE IT FURTHER RESOLVED THAT two members be formally elected and appointed to speak on behalf of the UTSU at the Student Society Summit

DISCUSSION

Sajjad states that this motion is out of order. He states that the administration has made it very clear that Student Society Summit members cannot be changed. He states that the UTSU has no authority over this at all.

Wathey states that the Executive Committee also has the context, history and daily experience to represent the will of the union.

Sajjad states that he is interested if any other Society members have had a similar appointment procedure.

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Malik states that the representatives should be individuals who deal with the issues of the membership on the day-to-day.

MOTION RULED OUT OF ORDER

10. MOTION TO AMEND SECTION THE CHARTER FOR REFERENDA

MOTION TO REFER

Moved: Wathey

Seconded: Sajjad

Be it resolved that the following be referred to the Annual General Meeting as moved by member Pierre Harfouche:

WHEREAS UTSU referenda are governed by a Charter for Referenda as per Bylaw 1; and

WHEREAS the Charter is not a bylaw of the Corporation, nor a policy of the Union, but a governing document of the Union; and

WHEREAS amendments for the Charter do not fall within the requirements for a Bylaw Change or a policy change and are akin to modifying a statement of the Union on any subject matter; and

WHEREAS the membership would like to alter this document to improve democracy and the student movement on campus; and

WHEREAS Section 1 of the Charter which states "Referenda should only be held under the principle that any given referenda must benefit the entire membership and contribute to the development and growth of student experience on campus and / or student movements on campus." does not allow UTSU members to pursue referenda campaigns which aim at improving the student experience on campus for one individual group or for starting new projects and movements on a smaller scale as a pilot project.

WHEREAS no section of the charter makes provisions to permit individual divisions (for example, UTM, TYP, or the School of Theology) to run a referendum among their individual members, and

WHEREAS it it would be ideal to enable smaller divisions among the Union to host referenda if they so choose, for example increasing a membership fee to receive a service they require; and

WHEREAS there is precedence within the UTSU to permit individual groups to run referenda, notably and most recently when a referendum to permit students at the University of Toronto, Scarborough Campus voted to self govern under the SCSU,

BE IT RESOLVED THAT Section 1B of the UTSU - Charter for Referenda which currently reads:

Referenda should only be held under the principle that any given referenda must benefit the entire membership and contribute to the development and growth of student experience on campus and / or student movements on campus.

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Now reads:

Referenda should only be held under the principle that any given referenda must accurately depict the will of a particular group to follow through on an action. This action should, according to the group in question, contribute to the development and growth of student experience on campus and / or student movements on campus.

BE IT FURTHER RESOLVED THAT Section 1C of the UTSU - Charter for Referenda which currently reads:

Referenda should reflect the general interest of the membership with the intention to improve the distribution of services by the Union, recognized campus group and / or external organizations.

Now reads:

Referenda should reflect the general interest of the voters with the intention to improve the distribution of services by the Union, recognized campus group and / or external organizations.

BE IT FURTHER RESOLVED THAT a new schedule D be added which reads as follows

SCHEDULE D Recognized Divisions within the UTSU

Schedule D outlines the referenda for whenever a Board member of the Union would like to determine the opinion of the membership with respect to one or more issues relative to the Union and his specific constituency (Division). The referenda would involve only members which would be eligible for the election of that particular Board member.

- a. To call a referendum under Schedule D, a question must be submitted to the Elections and Referenda Committee by the Board Member whose constituency is under question with the following supporting documentation:
 - i. Complete petitions from the respective Division in question, collecting twenty percent (20%) of the members from the respective (Division).
 - ii. The petition used must conform to the criteria outlined in this charter.
 - iii. Materials for the campaign, ready for approval.
 - iv. List of participants involved in the campaign.
 - v. If a division does not currently have a sitting member on the UTSU Board of Directors, he/she must first elect one before initiating a referendum process.
- b. The Elections and Referenda shall decide whether to recommend the support or opposition of the question to the Board Directors, who must either adopt a "yes" or a "no" stance.
- c. The voting constituency must be a recognized Division within the UTSU – having one or more members on the Board of Directors of the UTSU.

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- d. Only members of the Division(s) in question may vote or participate in the election campaign.

DISCUSSION

Sajjad states that this motion is out of order. He states that all Elections and Referenda amendments must come from the Elections and Referenda Committee. He states that this was explained to this member at the Policy Townhall. He states that he is confused why this member would have served this given that it was expressly explained to him how to go about making this change.

Malik agrees. She states that we cannot amend referenda at the Policy Committee.

Wathey states that this member is trying to circumvent a discussion on how UTSU membership can work together and work out our differences, and instead force structural changes that are in violation of our Bylaws through policy. He states that this is another example of an attempt to circumvent the democratic procedures laid out in the Bylaws.

MOTION RULED OUT OF ORDER

11. MOTION TO AMEND BYLAW III

MOTION TO REFER

Moved: Wathey

Seconded: Theodore

Be it resolved that the following be referred to the Annual General Meeting as moved by member Michael Wainberg:

WHEREAS UTSU was incorporated under the Canada Corporations Act, Part II; and

WHEREAS Canada Corporations Act, Part II corporations are legally required to transition to the Canada Not-for-profit Corporations Act by October 17, 2014; and

WHEREAS Section 126(3) of the Canada Not-for-profit Corporations Act states that "No person shall act for an absent director at a meeting of directors"; and

WHEREAS UTSU Bylaw III—Meetings, section 4, which pertains to Board of Directors meetings, states that "Proxy votes are permitted"; and

WHEREAS this bylaw will become illegal next year under the Canada Not-for-profit Corporations Act;

BE IT RESOLVED THAT UTSU Bylaw III, section 4 be amended to read "Proxy votes are not permitted".

DISCUSSION

Theodore states that the committee dealt with this earlier through the Bylaw changes from the Corporations Act. She states the committee should defeat this motion because it is unnecessary.

Sajjad states that this is already being done, as per item three on the agenda.

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Malik asks if this refers to proxies for board meetings or all meetings.

Sajjad states that this is specific for board meetings.

Malik asks why this is an issue.

Sajjad states that he personally thinks that proxies are a good thing, because they allow Directors to have a voice in abstentia. He doesn't understand the arguments against it.

Malik asks if this will happen by May 1, 2014.

Sajjad states yes.

DEFEATED

12. MOTION TO AMEND BYLAW XV

MOTION TO REFER

Moved: Wathey

Seconded: Malik

Be it resolved that the following be referred to the Annual General Meeting as moved by member Michael Wainberg:

WHEREAS UTSU was incorporated under the Canada Corporations Act, Part II; and

WHEREAS Canada Corporations Act, Part II corporations are legally required to transition to the Canada Not-for-profit Corporations Act by October 17, 2014; and

WHEREAS Section 163(1) of the Canada Not-for-profit Corporations Act states that "A member entitled to vote at an annual meeting of members may (a) submit to the corporation notice of any matter that the member proposes to raise at the meeting [...]; and

WHEREAS Section 152(6) states that "A member entitled to vote at an annual meeting of members may, in accordance with section 163, make a proposal to make, amend or repeal a by-law"; and

WHEREAS Section 152(2) states that "the members may, by ordinary resolution, confirm, reject or amend the by-law, amendment or repeal"; and

WHEREAS Section 2(1) states that "'ordinary resolution' means a resolution passed by a majority of the votes cast on that resolution"; and

WHEREAS UTSU Bylaw XV—Amendments states that:

"1. Making an Amendment

An Amendment to the Union's Bylaws shall be ratified as follows:

a. The Union Bylaws shall be reviewed by the Policy and Procedure Committee, and if amended, must be presented to the Board of Directors for approval;

b. The Board of Directors must vote three-quarters ($\frac{3}{4}$) in favour of any amendment to be ratified and presented to the members for final approval;

c. Members must vote two-thirds ($\frac{2}{3}$) in favour to ratify an amendment"; and

WHEREAS this bylaw will become illegal next year under the Canada Not-for-profit Corporations Act;

BE IT RESOLVED THAT UTSU Bylaw XV—Amendments be repealed.

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DISCUSSION

Hudson states that the Policy & Procedures Committee had the Bylaws looked at by lawyers to determine what needed to change under the Canada Not-for-profit Corporations Act (CNCA). This was not included. She double-checked with the lawyers when this was submitted. The CNCA actually states a default Bylaw-change procedure, but expressly states that any corporation may define their own procedures in their Bylaws. She states that members should be completely aware that UTSU current Bylaw change procedures are in no way in contravention of the CNCA. That being said, this motion is not out of order, and may still be contemplated by the Policy & Procedures Committee.

Wathey states that there is a reason why the Policy & Procedures Committee exists. He states that the committee is able to take a look at all the motions and ensure that everything is in order to ensure that each Policy makes sense, is not in contravention of the Bylaws, can give proper scrutiny to each motion and doesn't waste others' time. Wathey states that already at this meeting, the committee has spent over an hour taking a look at each motion and have ruled some out of order and defeated repeated motions. He states that it would be a waste of students' time to have everything go to the Board. He states that Committees exist for a reason.

Sajjad states that this is a healthy vetting process that makes appropriate checks and balances.

DEFEATED

13. SAIA AMENDMENT

MOTION TO REFER

Moved: Wathey

Seconded: Malik

Be it resolved that the following be referred to the Annual General Meeting as moved by member Michael Wainberg:

WHEREAS SAIA, a student group which receives levies collected by UTSU, implements a "Protocol for Public Event Facilitation" to regulate audience questions at its events; and

WHEREAS the Protocol states that the "Chair keeps an Equity Speakers List, as a mechanism to give priority to women, people of colour, and other equity-seeking groups [...] Chair chooses speakers accordingly"; and

WHEREAS meeting organizers do not allow audience members to self-identify as part of an equity-seeking group, and are therefore forced to visually judge audience members' race, gender, sexual orientation, etc. to determine whether they belong to such a group; and

WHEREAS the Protocol consequently requires organizers to decide whether someone, for instance, "looks gay" or "looks trans" in order to decide whether to give them the right to ask a question;

BE IT RESOLVED THAT the University of Toronto Students' Union demand that SAIA remove the discriminatory sections of its "Protocol for Public Event Facilitation".

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DISCUSSION

Theodore asks what SAIA is.

Hudson states Students Against Israeli Apartheid.

Malik asks whether there is more information or if this issue can be looked into.

Sajjad states that he would like to hear more about the issue as well.

Malik states that this may be a personal issue that this individual has with the group.

Sajjad states that he should bring this up with SAIA.

Malik states that this motion seems beyond the control of the UTSU. She states that perhaps the Executive Committee should look into it.

Hudson states that this is a directive and it must be passed.

CARRIED

Theodore notes opposition.

Sajjad notes abstention.

14. ADJOURNMENT

MOTION

Moved: Malik

Seconded: Sajjad

Be it resolved that the meeting be adjourned at 11:00.

CARRIED

**University of Toronto
Students' Union**

**CHIEF RETURNING
OFFICER 2013 FALL
ELECTIONS
REPORT**

FINAL REPORT OF THE CHIEF RETURNING OFFICER

University of Toronto Students' Union Fall 2013 Elections

Submitted by: Mariam El Badan, Chief Returning Officer

Monday, October 25, 2013

Introduction

This report accounts the events of the UTSU Fall 2013 By-Elections period. It also provides recommendations for consideration by the Board of Directors and the Elections and Referenda Committee for improving processes and policies in order to facilitate future elections.

The Fall 2013 By-Election period held by-elections for the UTSU Executive Committee: Vice-President External position and Board of Director candidates for the following seats: Transitional Year Program (TYP), Faculty of Engineering, Faculty of Dentistry, Faculty of Law, Faculty of Nursing, Toronto School of Theology and OISE. No referenda were held during this period.

Activities before Voting Period

In preparation for the nomination and campaign period, and in accordance with the UTSU Elections Procedures Code, a number of tasks were completed prior to the start of the nomination and campaign periods:

1. Reviewing all relevant UTSU governing documents.
2. Preparation of nomination and election-related publicity materials for campus newspapers, and the UTSU website.
3. Preparation of the nomination packages for Board of Director candidates.
4. Hiring of one (1) Deputy Returning Officer (DRO) for the St. George campus.
5. Site inspections, selection and booking of potential polling locations.
6. Obtaining an up-to-date voters list from the Office of the Vice-Provost, Students.
7. Arranging the online voter eligibility verification system.
8. Setting a training session with the online system.
9. Testing the online system, and insuring that the system works fine.
10. Scheduling and logistics for the All-Candidates' Meeting.

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Submitted by: Mariam El Badan, Chief Returning Officer

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11. Arranging for the secure storage of ballot boxes between voting days.
12. Ordering ballot boxes, voting screens and seals from Elections Canada.
13. Organizing poll clerk hiring, scheduling and logistics for poll-clerk training sessions.
14. Preparation of polling station kits.
15. Ensuring the UTSU website was updated with relevant election material.
16. Designing ballots and determining ballot quantities and distribution.
17. Preparing laptops for use at the voting stations

Nominations

Nominations for the UTSU elections opened Monday September 30, 2013 at 10:00 and closed Friday, October 4, 2013 at 16:00. Three (3) Executive nomination packages were signed out (for Vice-President External), and one (1) was returned before the end of the nomination period. Seventeen Director nomination packages were signed out and 15 were returned before the end of the nomination period. All of the submitted nomination packages were ultimately approved except for one (1) for a student seeking nomination for the Toronto School of Theology Representative, who was found to have an insufficient number of nominators and one (1) for a student seeking nomination for the Transitional Year Program Representative, who was found to be ineligible to run as a candidate. There was initial uncertainty regarding the eligibility of a nominee for the Faculty of Law, Billi Wun. It was ruled that Mr. Wun was not eligible to run as a candidate, but this ruling was overturned on appeal and Mr. Wun was permitted to stand as a candidate after clarification from the Office of the Vice-Provost, Students.

After a long process of verifying signatures, three (3) candidates were acclaimed. One (1) candidate sought one (1) Executive position, while ten (10) candidates prepared to vie for four (4) available Director positions.

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All-Candidates' Meeting

The all-candidates' meeting was held on Sunday October 6, 2013 at 14:00 in Hart House, Committees' Room. Attendance was limited to candidates and candidates' authorized representatives, and all-candidates packages were distributed to all attendees. The meeting lasted approximately 1.5 hours, as the DROs reviewed the relevant sections of the Elections Procedure Code, University of Toronto and University of Toronto at Mississauga policies and the UTSU By-Laws, and discussed the role of the elections staff.

Some candidates expressed concern about the rule prohibiting candidates from collecting UTORids. The candidate's concerned went as far as to request clarification as to what definition of "collecting" UTORids. This led to concern from elections officials that UTORids were being collected or used for the purposes of the elections. When asked what their intentions were, the candidates who expressed concern declined to comment.

Campaigning

The campaign period opened on Monday October 7, 2013 at 09:00 and closed on the last day of voting on Thursday October 17, 2013 at 18:30. Campaign materials, including posters, flyers, rave cards, buttons, stickers, t-shirts, websites, Twitter content and Facebook content were submitted and approved by the CRO throughout the campaign period.

During the campaign period, complaints were submitted to the Elections Office alleging violations of the Elections Procedure Code. All the complaints submitted to the Elections Office were via email, some with accompanying photographic evidence. Eight (8) CRO rulings were made regarding complaints submitted during the campaign period. The complaints varied, encompassing allegations of

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unapproved material, campaigning materials found within 6 meters of a computer lab, multiple violations in the same location and violations of fair play. All CRO rulings are appended to this report.

Executive Candidate's Forum

The CRO arranged an Executive Candidates' Forum executive candidates could present a statement to and answer questions from the UTSU membership. The forum was held on October 11, 2013 at Galbraith Building at 17:00.

The CRO acted as the moderate for this year's forum. The candidate running for the VP External position was given five minutes for an opening statement, 20 minutes of open questions from the floor, and 5 minutes for closing remarks.

UTSU Elections at St. George Campus

Poll Locations

As a large campus spread out across downtown Toronto, the University of Toronto St. George campus presents some challenges in ensuring representative distribution of poll stations. The Election and Referenda Committee (ERC) is required to consider a number of factors in allocating poll stations, including but not limited to: cost, wireless access, proximity to other poll stations, accessibility for residence and commuter students, and student traffic. There were some last minute changes made to the polling stations. The OISE building that has been a polling location in the past was unavailable. It was moved from the OISE building to the Faculty of Social Work, located right next door. In addition to Bahen building, which was moved to Koffler building located next door on one voting day.

Poll Clerk Training

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Poll Clerk training sessions were held at the CRO's office on Thursday October 10 and at UC 326 on Friday October 11. The training sessions were one hour long and consisted of a brief introduction to the roles and responsibilities of the CRO and DROs, poll clerk duties and responsibilities, polling station setup and closing, trouble-shooting and scenario role-play. During the training sessions, poll clerks were given the opportunity to complete any missing paperwork (tax forms, confidentiality agreement, etc). Polling location specifics such as expected voter turnout and considerations were expressed to both UTM and St. George poll clerks.

Voting

Voting took place on Tuesday October 15, Wednesday October 16 and Thursday, October 17, 2012. Poll stations were open from 09:00 to 18:30, with the exception of Faculty of Dentistry polling location that was opened between 09:00 to 18:00. Twenty-five (25) poll clerks worked in shifts from 08:00 to 12:00, 12:00 to 15:00 and 15:00 to 18:30. Poll clerks used the online voting system (utsu.simplyvoting.com) to confirm voters' eligibility by typing the student's UTORid. Other than some occasional delays due to slow Internet connections, the online system functioned smoothly. Voters were asked to sign in and provide their name, student number, faculty/college and signature. Poll clerks were instructed to initial each ballot as they were given out to students upon confirmation of their eligibility as voters. Poll clerks were provided with a sheet indicating which ballots to give to each voter.

If prospective voters did not have their T-Card (but knew their student number and had other photo ID) or if the prospective voter's status came up as 'ineligible' but the prospective voter believed that they were a full-time undergraduate student and a UTSU member, poll clerks were instructed to use the double envelope system.

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St. George poll clerks met each morning at 08:00 at the UTSU office to collect the necessary equipment and materials from the CRO and DRO. Ballot boxes were assembled at the polling locations using Elections Canada seals, clearly marked. Poll stations were closed each day at 18:00 and ballot boxes were sealed and signed by poll clerks. On October 17, poll clerks transported ballot boxes, accompanied by the CRO and DROs, from the Ombudsperson office to the UTSU office. Ballot boxes from October 17 were brought directly to the UTSU office for the count.

All the ballots were designed in house and ballots were printed at Copyrite. The ballots were delivered on Friday, October 11 where they were locked and stored in the Elections Office. The ballots were then sorted to the appropriate designated polling location box along with all the other election items.

Storage and Transportation of Ballot Boxes

At the close of each voting day, poll clerks transported the sealed ballot boxes to the University of Toronto Ombudsperson Office, where it was to be kept for safekeeping. The Ombudsperson along with another staff facilitated access to the room through a secured key process. Only the Ombudsperson, CRO and DROs had access to the office.

UTSU Elections at UTM

This section details the following: (1) poll station materials shared with UTM; (2) poster locations allotted for UTSU candidates; (3) poll location and voter eligibility; and (4) the storage and transportation of ballot boxes.

Poll Station Materials at UTM:

The following materials were used at UTM:

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- ☐ Voting screens
- ☐ Ballot boxes
- ☐ Laptops
- ☐ Extension cords
- ☐ Envelopes
- ☐ Ballots for UTSU executives
- ☐ Pens and markers
- ☐ Scissors

Poster Locations at UTM:

Several poster locations were allotted for UTSU candidates. The locations were the CCIT Building and the Davis Building. In contrast with St. George campus practices, poster boundaries were clearly delineated on the UTM campus through the DRO's guidance. Candidates faced demerit point assessments if they violated poster boundaries. There were some issues with the designated space for the UTSU elections being defined late in the campaigning period.

Polling Locations and Voter Eligibility

Voting took place at UTM from Tuesday, October 15 to Thursday, October 17.

The following poll stations were set up at UTM:

- ☐ *CCIT* – 9:00 to 18:30
- ☐ *Davis Building* – 9:00 to 18:30

All full-time UTM and St. George students were eligible to cast ballots for UTSU executives at any UTM poll location. UTM students were not, however, eligible to vote for Director candidates.

Storage and Transportation of Ballot Boxes

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UTSU ballot boxes were transported to UTM Campus Police Office, located at the Davis Building as voting concluded on each day. When voting concluded on the last day of voting, all ballot boxes and polling station materials were transported via a van taxi by two poll clerks.

Ballot Counting

At 19:30 after the close of voting on Thursday October 17, 2013, the CRO oversaw the vote count at the UTSU office. The count was concluded at 23:30.

Each candidate was allowed one scrutineer to be present for the count.

Scrutineers were instructed to request any contested ballots to be put aside and ruled on by the CRO. Scrutineers were not allowed to touch ballots or disrupt the count. There was a total of one (1) scrutineer that signed in for the ballot count.

Present for the vote count was the CRO as supervisor, the DRO, and UTSU administrative support staff. Ballot boxes were opened and both the DRO and the Internal Coordinator sorted the different colour-coded ballots. Teams of two counters were set up in the rest of the office, there were six (6) teams overall. In each team of two, one person read the ballot result aloud while the other one recorded the result on a tally sheet.

Spoiled Ballots

Ballots were considered spoiled if:

- ☐ No voter intent was indicated on the ballot;
- ☐ Only one poll clerk initialed the ballot;
- ☐ No poll clerks initialed the ballot;
- ☐ Too many candidates were selected on the ballot

Double Envelope Ballots

Elections staff verified the eligibility of voters who had used the double envelope system. Double envelopes were checked against the master voters list to

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determine if (a) the voter was eligible; and (b) the student had not already voted using their T-Card. Eligible voters' ballots remained in the second, interior unmarked envelope and were sorted and counted normally in order to maintain the anonymity of the voters' choices. All ineligible ballots were separated and not counted.

Announcement of Results and Recount

At the conclusion of ballot counting on October 17, 2013, unofficial election results were posted on the UTSU website on October 18, 2013.

Appeals

A number of appeals were made throughout the elections, challenging both CRO rulings (see Appendix B and C). While the CRO and all committees endeavoured to respond to complaints and appeals in a timely manner, the high volume of complaints and appeals caused some minor and unavoidable delays. However, all complaints and appeals were ultimately dealt with.

Complaints Regarding the Online System

Complaints were made about the security of the vote and the necessity of the UTSU to request UTORids. Best efforts were made to provide security information to members who inquired about the security of the system. Complainants seemed satisfied with the information provided.

Results: Acclamations and Election

Acclamations:

Transitional Year Program: Tint, Htay

Faculty of Nursing: Roman, Tonia

Ontario Institute of Studies in Education of The University of Toronto (OISE):

Bodley, Joseph

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Election Results:

The total for the elections results are for all polling locations.

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UTSU EXECUTIVE COMMITTEE

Vice President External

Khan, Onik:

YES	1088	(67.6%)
NO	268	(16.66%)
Spoiled	253	(15.7%)

UTSU BOARD OF DIRECTORS

Faculty of Dentistry

Mahmood, Ahsan:	12	(10.5%)
Nguyen, Catherine;	102	(89.5%)
Spoiled:	0	

Faculty of Engineering

Gomes, Ryan:	40	(8.95)
Lee, Matthew J.	62	(13.88%)
Mathur, Sanchit:	116	(25.95%)
Harfouche, Pierre:	145	(32.4%)
Shum, Eric:	42	(9.4%)
Semelhago, Mark:	24	(5.4%)
Spoiled:	18	(4.0%)

Faculty of Law:

Sayani-Mulji, Riaz:	44	(31.7%)
Wun, Billi:	95	(68.3%)
Spoiled:	0	

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Recommendations

1. The Social Work Building at the University of Toronto St George should be removed or replaced as it had very low traffic.
2. The UTSU should seek approval from the administration to use the email function on the online voting system.
3. The UTSU should investigate whether students have access to UTORids, and whether knowledge of UTORids can provide an unfair advantage in the elections.
4. The Elections Procedure Code should be amended to eliminate the Schedule of Common Costs. While a good idea, it is almost impossible to create a schedule due to the different variations of items a candidate could use for campaigning.

Acknowledgements

The CRO would like to thank the DRO, poll clerks, UTMSU staff and UTSU staff who provided logistical support for the elections.

Notes

Two ERC rulings have been left out of this report, as they were not available upon its completion.

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Appendix A – CRO Rulings 001-008

UTSU Fall Elections 2013

Chief Returning Officer

CRO Ruling 001

Date: October 15, 2013

Time: 4:45PM

A complaint was filed on October 15, 2013, alleging that the Faculty of Engineering Director candidate Sanchit Mathur, committed a violation of Article VI (1)(f) of the Elections Procedure Code. The complaint alleges that the candidate's campaigning materials were posted in Sandford Fleming without approval by the Chief Returning Officer.

The CRO has investigated and determined that there is sufficient evidence to find a violation of Article VI (1)(f) of the EPC. The CRO found that the campaign posters had not received approval by the CRO in advance of posting in the Sandford Fleming and Galbraith buildings. Furthermore, the campaign materials violated Article VI(1)(g) as they did not include the phrase "please pass this on to a friend and recycle after the election" somewhere on the material. The campaign materials were found to violate Article VI(1)(s)(iv). The campaign materials were found within six (6) metres of a computer lab in Sandford Fleming.

In response to this complaint, the CRO hereby issued 15 demerit points in total to Sanchit Mathur for the following violations.

Unapproved material (including lacking the environmental statement) – 13 demerit points
Displayed in an unauthorized area (within 6 metres of a computer lab) – 2 demerit points

Sanchit Mathur (Faculty of Engineering Director Candidate) – 15 demerit points issued.

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UTSU Fall Elections 2013
Chief Returning Officer

CRO Ruling 001

Date: October 16, 2013

Time: 2:00PM

A complaint was filed on October 16, 2013, alleging that the Faculty of Engineering Director candidate Sanchit Mathur, committed a violation of Article VI (1)(i)(viii) of the Elections Procedure Code. The complaint alleges that the candidate's campaigning materials were posted in Sandford Fleming within one (1) foot of another one of their own posters.

The CRO has investigated and determined that there is sufficient evidence to find a violation of Article VI (1)(i)(Viii) of the EPC. The CRO found that the campaign posters were within one foot of another one of his own posters at Sandford Fleming.

In response to this complaint, the CRO hereby issued 2 demerit points in total to Sanchit Mathur for the following violations.

Multiple violations in the same location/ building – 2 demerit points

Sanchit Mathur (Faculty of Engineering Director Candidate) – 2 demerit points issued.

Total Demerit point: 17 points

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UTSU Fall Elections 2013

Chief Returning Officer

CRO Ruling 003

Date: October 16, 2013

Time: 2:00PM

A complaint was filed on October 16, 2013, alleging that the Faculty of Engineering Director candidate Eric Shum, committed a violation of Article VI(1)(s)(iv) of the Elections Procedure Code. The complaint alleges that the candidate's campaigning materials were posted in Sandford Fleming within six (6) metres of a computer lab.

The CRO has investigated and determined that there is sufficient evidence to find a violation of Article VI(1)(s)(iv) of the EPC. The CRO found that the campaign posters were within six (6) metres of a computer lab at Sandford Fleming.

In response to this complaint, the CRO hereby issued 2 demerit points in total to Eric Shum for the following violations.

Displayed in an unauthorized area (within 6 metres of a computer lab) – 2 demerit points

Eric Shum (Faculty of Engineering Director Candidate) – 2 demerit points issued.

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UTSU Fall Elections 2013

Chief Returning Officer

CRO Ruling 004

Date: October 16, 2013

Time: 2:00PM

A complaint was filed on October 16, 2013, alleging that the Faculty of Engineering Director candidate Eric Shum , committed a violation of Article VI (1)(i)(viii) of the Elections Procedure Code. The complaint alleges that the candidate's campaigning materials were posted in Sandford Fleming within one (1) foot of another one of their own posters.

The CRO has investigated and determined that there insufficient evidence that the candidate violated Article VI (1)(i)(Viii) of the EPC. No demerit points will issued in regards to this complaint. The CRO has ruled that the posters be removed by the candidate immediately.

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Chief Returning Officer

CRO Ruling 005

Date: October 17, 2013

Time: 9:00AM

A request was made on October 16, 2013, by the Faculty of Law Director candidate, Riaz Sayani-Mulji to post his candidate statement online. The request was denied by the CRO on the basis that as per the Board of Director Nomination Information Package Fall 2013, candidate statements were to be submitted by October 4th, 2013 at 4pm for it to be valid.

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UTSU Fall Elections 2013
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CRO Ruling 006

Date: October 17, 2013

Time: 4:25PM

A complaint was filed on October 17, 2013, alleging that the Faculty of Engineering Director candidate Pierre Harfouche, committed a violation of Article VI (1)(d)(iv) of the Elections Procedure Code. The complaint alleges that the candidate's commentary on an opponent's Facebook page constitutes breaking the rules of Fair Play in the form of attacking his opponent.

The CRO has investigated and determined that there is sufficient evidence to find a violation of Article VI (1)(d)(iv) of the EPC. The CRO found that the commentary on the opposing candidate's Facebook page was severe enough to constitute harassment by the candidate.

In response to this complaint, the CRO hereby issued 10 demerit points in total to Pierre Harfouche for the following violation.

Breaking the rules of Fair Play (Harassment) – 5 demerit points

Pierre Harfouche (Faculty of Engineering Director Candidate) – 5 demerit points issued.

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UTSU Fall Elections 2013

Chief Returning Officer

CRO Ruling 007

Date: October 17, 2013

Time: 4:30PM

A complaint was filed on October 17, 2013, alleging that the Faculty of Engineering Director candidate Matthew Lee, committed a violation of Article VI (1)(d)(iv) of the Elections Procedure Code. The complaint alleges that the candidate's commentary on an opponent's Facebook page constitutes breaking the rules of Fair Play in the form of attacking his opponent.

The CRO has investigated and determined that there is sufficient evidence to find a violation of Article VI (1)(d)(iv) of the EPC. The CRO found that the commentary on the opposing candidate's Facebook page was severe enough to constitute harassment by the candidate.

In response to this complaint, the CRO hereby issued 10 demerit points in total to Matthew Lee for the following violation.

Breaking the rules of Fair Play (Harassment) – 5 demerit points

Matthew Lee (Faculty of Engineering Director Candidate) – 5 demerit points issued.

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UTSU Fall Elections 2013
Chief Returning Officer

CRO Ruling 008

Date: October 17, 2013

Time: 5:45PM

A complaint was filed on October 17, 2013, alleging that the Faculty of Engineering Director candidate Pierre Harfouche, committed a violation of Article VI (1)(d)(iv) of the Elections Procedure Code. The complaint alleges that the candidate's post on his own Facebook account, in addition to a candidates campaigning page constitutes violating the rules of the spirit of Fair Play.

The CRO has investigated and determined that there is sufficient evidence to find a violation of Article VI (1)(d)(iv) of the EPC. The CRO found that the post by the candidate on his own Facebook account is not of a nature to breach the rules of Fair Play. However, as a result of investigating this complaint, it was determined that the post itself is publically accessible and therefore constitutes campaign material. Such material needs to be approved by the CRO in advance of posting and therefore violates Article VI (1)(f) of the Elections Procedure Code.

The CRO hereby issued 15 demerit points in total to Pierre Harfouche for the following violation.

Unapproved campaign material – 10 demerit points

Failure to comply with the spirit and purpose of the elections(Fair play) - 5 demerit points

Pierre Harfouche (Faculty of Engineering Director Candidate) – 15 demerit points issued in total.

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Submitted by: Mariam El Badan, Chief Returning Officer

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Appendix B – ERC Rulings 001-004

UTSU Fall 2013 By-Elections

Elections and Referenda Committee

ERC Ruling 001

Date: October 7, 2013

Time: 16:37

On October 6, 2013 Billi Wun, Faculty of Law student, was notified by the Chief Returning Officer that he did not meet the eligibility requirements to become a candidate in the Fall 2013 elections. Mr. Wun submitted an appeal to the Elections and Referenda Committee on the same day.

Upon further investigation, the ERC has ruled that Mr. Wun has met the requirements to be a candidate. The previous acclamation announced for the Faculty of Law Director Position has been overturned.

The Elections and Referenda Committee has approved the appeal. Mr. Wun has met the eligibility requirements to run in the election.

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Submitted by: Mariam El Badan, Chief Returning Officer

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UTSU Fall 2013 By-Elections

Elections and Referenda Committee

ERC Ruling 002

Date: October 17, 2013

Time: 11:25

On October 16, 2013 Riaz Sayani-Mulji, Faculty of Law student, requested that his candidate's statement be posted on the UTSU website for the last day of voting. The Chief Returning Officer notified Mr. Sayani-Mulji that he did not submit his candidate's statement before the end of the nomination period for the Fall 2013 elections. Mr. Sayani-Mulji submitted an appeal to the Elections and Referenda Committee on the same day.

Upon further investigation, the ERC has ruled that Mr. Sayani-Mulji may have his statement posted online for the voting day of October 17, 2013 based on the loose language regarding this issue in the Elections Procedure Code.

The Elections and Referenda Committee has approved the appeal. Mr. Sayani-Mulji may have his candidate's statement posted online for the voting day of October 17, 2013.

**University of Toronto
Students' Union**

**2013-2014 OPERATING
BUDGET**

University of Toronto Students' Union 2013-2014 Operating Budget

	2012-2013 Revised Budget	2013-2014 Preliminary Budget	2013-2014 Operating Budget	2013-2014 Revised Budget
Revenue				
Student Levied Membership Fees	1,350,000	1,340,000	1,340,000	
Sundry Income	23,000	15,000	15,000	
Administrative Income	315,000	315,000	315,000	
	<u>1,688,000</u>	<u>1,670,000</u>	<u>1,670,000</u>	-
Expenses				
Audit & Accounting Fees	22,000	16,500	16,500	
Communications (1)	28,000	47,500	44,500	
Book Bursary	2,500	2,500	2,500	
Book Exchange (2)	3,700	0	0	
Executive Members' Stipends (3)	170,220	172,200	169,200	
Programming (4)	33,500	59,500	59,500	
Org. Governance & Meetings (5)	56,600	45,000	45,000	
Campaigns and Equity (6)	107,700	96,500	96,500	
Equipment, Printing and Supplies (7)	35,000	33,500	33,500	
Members' Health & Dental Plan (8)	167,500	151,500	151,500	
Legal Fees	41,000	60,000	60,000	
Repairs and Maintenance	8,500	7,500	7,500	
Insurance	51,500	50,000	50,000	
Telephone	4,500	4,500	4,500	
Sundry	5,000	5,000	5,000	
Salaries and Wages (9)	165,000	160,000	160,000	
Member Services (10)	219,000	225,500	225,500	
Clubs Funding (11)	243,600	226,500	232,500	
Postage	2,500	2,500	2,500	
Elections and Referenda (12)	61,000	73,000	73,000	
Depreciation	12,000	12,000	12,000	
Professional Development	5,000	5,000	5,000	
Benefits	40,000	40,000	40,000	
RSP Exp	30,000	30,000	30,000	
CPP Exp	60,000	40,000	40,000	
EI Exp	27,000	21,000	21,000	
EHT	11,000	13,000	13,000	
WSIB	3,500	3,500	3,500	
Bank Charges	6,000	6,000	6,000	
Associate Honouraria	30,000	30,000	30,000	
Accommodations Fund	5,000	5,000	5,000	
Contingency Reserve	25,000	25,000	25,000	
Total	<u>1,682,820</u>	<u>1,669,700</u>	<u>1,669,700</u>	
Total Revenue	1,688,000	1,670,000	1,670,000	-
Total Expenses	1,682,820	1,669,700	1,669,700	-
Surplus/(Deficit)	5,180	300	300	-

	2012-2013 Revised Budget	2012-2013 Preliminary Budget	2013-2014 Operating Budget	2013-2014 Revised Budget
Schedule 1 - Communications				
Website	2,000	18,000	15,000	
List-Serve Email Communications	1,000	1,000	1,000	
Membership Mailout	15,500	15,500	15,500	
Promotions	9,500	13,000	13,000	
Total	28,000	47,500	44,500	
Schedule 2 - Book Exchange				
Administrative Expenses	1,100	-	-	
Advertising & Promotion	2,600	-	-	
Total	3,700	0	0	
Schedule 3 - Executive Member Stipends				
President	28,370	28,700	28,700	
Vice President External	28,370	28,700	25,700	
Vice President Equity	28,370	28,700	28,700	
Vice President Internal & Services	28,370	28,700	28,700	
Vice President Campus Life	28,370	28,700	28,700	
Vice President University Affairs	28,370	28,700	28,700	
Total	170,220	172,200	169,200	
Schedule 4 - Programming				
Orientation Sponsorship Revenue	(106,000)	(90,000)	(90,000)	
Orientation Levy	(40,500)	(40,500)	(40,500)	
Clubs Fair Revenue	(25,000)	(20,000)	(20,000)	
Orientation & Week of Welcome Week	205,000	210,000	210,000	
Total	33,500	59,500	59,500	
Schedule 5 - Org. Governance & Meetings				
UTSU Meetings	11,000	11,000	11,000	
General Meetings	14,000	6,000	6,000	
Conferences & Other Meetings	23,000	18,000	18,000	
Board Retreat	8,600	10,000	10,000	
Total	56,600	45,000	45,000	
Schedule 6 - Campaigns and Equity				
Academic & Student Rights Commission	7,500	9,000	9,000	
Campus Life Commission	44,000	25,000	25,000	
Community Action Commission	6,500	9,000	8,100	
Social Justice & Equity Commission	11,000	9,000	10,900	
Sustainability Commission	3,700	4,500	3,500	
Executive Committee	-	5,000	5,000	
Policy & Student Rights Coordinator	35,000	35,000	35,000	
Total	107,700	96,500	96,500	
Schedule 7 - Equipment, Printing and Supplies				
Equipment and Supplies	19,000	19,000	19,000	
Photocopier (Lease and Printing)	16,000	14,500	14,500	
Total	35,000	33,500	33,500	

	2012-2013 Revised Budget	2012-2013 Preliminary Budget	2013-2014 Operating Budget	2013-2014 Revised Budget
Schedule 8 - Members' Health & Dental Plan				
Advertising	8,000	8,000	8,000	
Supplies	2,500	2,500	2,500	
Opt-Outs	10,000	10,000	10,000	
Bank Charges & Interest	7,000	7,000	7,000	
Health & Dental Plan Staff	140,000	124,000	124,000	
Total	167,500	151,500	151,500	

Schedule 9- Salaries and Wages				
Wages and Salaries - UTSU Office	165,000	160,000	160,000	
Total	165,000	160,000	160,000	

Schedule 10 - Member Services				
TTC Metropasses	700,000	700,000	700,000	
TTC Tokens	45,000	35,000	35,000	
AMC Tickets	10,500	-	-	
Cineplex Tickets	85,000	100,000	100,000	
Yuk Yuk Tickets	500	-	-	
Wonderland Tickets	60,000	50,000	50,000	
Copy/Print Service	4,000	4,000	4,000	
Good Food Box	5,500	6,000	6,000	
Miscellaneous Merchandise	4,000	3,500	3,500	
Member Services Revenue	(920,000)	(898,500)	(898,500)	
Tax Clinic	1,000	1,000	1,000	
Advertising & Promotions	1,000	4,000	4,000	
Members Handbook and Planner	35,500	36,500	36,500	
Food Bank	12,000	12,000	12,000	
Member Services Staff	175,000	172,000	172,000	
Total	219,000	225,500	225,500	

Schedule 11 - Clubs Funding				
Long Term Funding	145,000	140,000	146,000	
Start Up Funding	7,000	12,000	12,000	
Short Term Funding	10,000	10,000	10,000	
Summer Funding	3,000	3,000	3,000	
Academic Endeavour Grants	3,000	3,000	3,000	
Clubs Directory	15,600	12,000	12,000	
Unity Ball	24,000	10,000	10,000	
Clubs Printing	4,000	4,000	4,000	
Clubs and Events Coordinator	32,000	32,500	32,500	
Total	243,600	226,500	232,500	

Schedule 12 - Elections & Referenda				
Operations	54,000	55,000	55,000	
Candidate Reimbursements	7,000	18,000	18,000	
Total	61,000	73,000	73,000	